

**TOWN OF KOSHKONONG**  
**ADOPT-A-ROAD PROGRAM TERMS & CONDITIONS**

The Koshkonong Town Board ( the “Board”) and the volunteer group (the “Group”) named on this application, recognize the need and the desirability of litter-free roads.

1. The Group and its members are to be considered as volunteers and not as officers, employees or agents to the Town of Koshkonong. Any injuries, claims, liabilities, suits or costs arising from Group or Group member’s activities relating to this permit shall be the sole responsibility of the Group or its individual members.
2. The Group agrees to indemnify and hold harmless the Town of Koshkonong and Town Board members from any injury, cost, suit, liability or award arising from the issuance of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
3. Participants in the Group agree to obey by all laws and regulations relating to safety and such terms and conditions as may be required by the Town Board.
4. The Group shall pick up litter a minimum of three (3) times a year between April 1 and November 1. The Group shall not work beyond its section limits.
5. The Group shall not pick up litter on medians, bridges, in tunnels on overpasses or around other structures that would pose a danger.
6. The Group shall supply one adult supervisor for every 5 to 6 workers.
7. Each participant shall have reviewed the safety training video before participation. The Group leader shall review the safety rules with all participants before proceeding to the road segment.
8. All participants shall be at least 11 years of age or in the 6th grade. No other persons shall be present at the work site.
9. The Group shall work only during daylight hours and in good weather.
10. Both traffic safety signs or orange cones shall be displayed properly during litter pickup. Groups shall work on only one side of the road at a time.
11. All participants shall wear safety vests.
12. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted on the group’s cleanup report.
13. The Group shall place filled trash bags at the designated pickup site and shall recycle trash as required by the Town of Koshkonong.
14. The Group shall order required supplies and materials from the Town of Koshkonong.
15. Unused materials and supplies furnished by the Town may be retained by the Group during the agreement period, but at the end of the period must be returned as instructed by the Town. If the Group drops from the program, all materials must be returned to the Town of Koshkonong.

16. The Group shall not collect litter during the following holiday periods, Memorial extended weekend, July 3-5 and Labor Day extended weekend.

17. Within 24 hours of a collection, the Group shall mail a cleanup report (postcard) to the Town of Koshkonong Office.

18. The Group shall make arrangements for off-road parking or shuttle bus type of travel to the worksite. All vehicles at the pickup site shall be parked at the nearest cross street, is possible, or at least 3 feet from the pavement when parking on the road.

19. The Group may keep any recyclable materials.

20. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies), shall not be permitted to participate.

The Town of Koshkonong agrees to as follows:

1. Provide safety vests, trash bags, traffic safety signs or orange cones, and a safety training video
2. Remove the filled trash bags as soon as possible after the pickup.
3. The Town reserves the right to refuse or revise acronyms of Group names when preparing signs