

KOSHKONONG TOWN BOARD MINUTES  
DECEMBER 13, 2006

Chairman Swart called the meeting on Wednesday December 13, 2006 to order at 6:00 pm. Supervisors Carol Clavey, Randy Harris, D. Jae Ames, John Debereiner, and Clerk Brigetta Nelson was present. Treasurer Judith Almquist arrived late.

Clavey/Debereiner made a motion to go into open session under WI STATUE 19.83 (1). Carried

Ames/Debereiner made a motion to go into closed session with the Town Chairman, Town Supervisors, and Town Attorney under WI STATUE 19.85 (1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Board with respect to the (i) Ciurczak litigation; and (ii) the Hanson encroachment which is likely to lead to litigation in which the Town may become involved; and under Wis. Stat. §19.85(1)(a) for the purpose of performance evaluation of a public employee. Carried

Harris/Clavey made a motion to come back into open session under WI STATUE 19.85 (2). Carried

**Appoint Election Inspectors:** Clavey/Debereiner made a motion to approve everyone on the poll workers list for a 2 year term. Carried Ames opposed. A copy of the list is attached to the minutes and filed under poll workers.

**Barbara Congdon:** Ames/Debereiner made a motion to approve the change from 1.5 acre lot split to 1 acre split for a single family home on Berg Road. The split was previously approved as a 1.5 acre split for a duplex back in 2000. The current property owner or future owner should be aware of the condition of the road. With the budget cuts, the road will stay the way it is. Carried

**Snowplowing:** Hackbarth Road was absolutely terrible during the last snow storm. Snow was piled up in front of a residential driveway on Aspen Drive. Snow was plowed up in front of a mail box on Fairway Drive. Ames/Harris made a motion to have Chairman Swart tell town employee how the snow should be plowed around the Fairway Driveway. Carried

**Adopt A Road:** Ames/Harris made a motion to place on next month agenda. Carried

Ames/Clavey made a motion to move to Public Comment. Carried

Jefferson County Sheriff Deputy talked about the problem with vehicles parking on Vinne Ha Ha Road and that they will be keeping watch on this.

**Rustic Roads:** Debereiner/Ames made a motion to send the letter back to the Rustic Roads Organization saying that our first choice would be #1 (WisDOT provides Rustic Roads signs and local government would install them), then #3 (De-designation – local government does not wish or cannot afford to participate in Rustic Roads Program unless a funding source for installing and

maintaining signs is identified), and lastly #2 (Local government orders and buys signs for Rustic Roads and would install). Carried

**Replacement of Chairman Paul Swart:** Ames/Harris made a motion to move to last agenda item. Carried

**Resolution for Tax Bills:** Ames/Debereiner made a motion to record the explanation of why the tax bills have not been completed yet. Carried. The State of Wisconsin has not finished the manufacturing value for the Township. On November 30 they asked the Clerk for the value of the Sanitary District, the clerk provided that information to the State by December 5. The State had processed that information as of December 11 and was forwarding the numbers to Jefferson County. Once Jefferson County receives that information they will be able to figure the Town's value. Once done the clerk will figure the taxes and forward back to Jefferson County for the printing of the tax bills. All this is due to board of review being completed so late in the year.

**Jacobson Appraisals, Inc:** Ames/Clavey made a motion to approve the contract from November 1, 2006 to October 31, 2009, 2007 - \$14,300, 2008 - \$14,700 and 2009 - \$15,300, but that he will have an amendment to state that Board of Review will be completed no later than the first Monday in July. The clerk will advise the assessor of this change. Carried

**Milton & Milton Township Fire Department:** Ames/Clavey made a motion to approve the 2007 contract. Carried A copy of the contract is attached to the minutes and filed.

**Request by Jones Dairy Farm to annex 3.716 acres into the City of Fort Atkinson:** Swart/Debereiner made a motion to Approve the annexation with the consideration of continuing Rockwell Ave to cross the Rock River and add a third bridge to Fort Atkinson. Carried

**Wisconsin Department of Agricultural, Trade, and Consumer Protection:** WDATCP has asked permission to conduct a survey of Green Ash trees in the Town right of way to look for the Emerald Ash Borer Disease. Debereiner/Clavey made a motion to approve the survey, but that we need to be kept advised of time and place of where they will be working. Carried

**Swart/Ames made a motion to go back to Resolution for Tax bills. Carried** The Clerk will write a resolution stating that any persons who pays their taxes through an escrow account, by December 31, 2006, and has an overage will be refunded within 15 days of the Town receiving the tax check. We will come back to this item.

**Consideration of Partial Refund of Permit Fee:** Ames/Clavey made a motion to refund \$90.00 of the paid permit fee to Bette Highfield. Carried

**Cell Phone:** No one is to use Treasurer's cell phone number to contact her.

**Clarice Krause:** Swart/Clavey made a motion to approve the location of the lot on Blackhawk Island Road as presented the revised drawing allows a 66' access driveway back to the farm field, providing no objection from the County. Carried

**Road Work:** Jefferson County has started the ditching and hopes to be done soon.

**Building Code:** Harris/Swart made a motion to place on next month's agenda. Carried

**Employee Handbook:** Supervisor Clavey will work with the Attorney on this item. Harris/Debereiner made a motion to place on next month's agenda. Carried

**Park:** Swart/Ames made a motion to have the County surveyor to stake the right of way off of Brooke Lane and Briar wood village park. We will provide him with a map of what needs to be staked. Carried Lath will be placed around the parking lot so that the entire driveway is marked for snow plowing

**Minutes:** Clavey/Harris made a motion to approve the minutes from October 17, 2006 as presented. Carried

Clavey/Harris made a motion to approve the October 31, 2006 minutes as presented. Carried

Ames/Clavey made a motion to approve the November 8, 2006 minutes as corrected. Carried

Swart/Clavey made a motion to approve the November 28, 2006 Public Hearing minutes as presented. Carried

Clavey/Harris made a motion to approve the November 28, 2006 Special Meeting minutes as presented. Carried

Clavey/Debereiner made a motion to approve the November 28, 2006 Town Board minutes as presented. Carried

Ames/Clavey made a motion to approve the December 5, 2006 minutes as presented. Carried Swart abstained as he was absent from the meeting.

**Treasurer's Report:** As of November 30, 2006 the account balances are as follows: Checking Acct \$4,827.35, Tax Famma \$2,500.00, Gen Savings \$2,536.00, Repo Agreement \$607,334.97, Passbook Savings \$10,878.76, Landfill Acct \$433.36 for a total of \$628,510.44. Income received in November, Trailer Fees \$12.81, Fire Call Repay \$750.00, Fire Truck & Repair Payback \$11,563.94, State of WI \$59,424.08 (shared revenue), Look up Tax bills \$36.00, Running at large \$75.00, Town Hall Rent \$25.00, Spec Assess Letters \$100.00, Savings Acct Int \$1.92, Tax Acct Int \$1.92, Repo Acct Int \$2,261.62, Interest Fire Call Bills \$100.20, Receipts total \$74,352.49 with disbursements \$48,071.75. Clavey/Debereiner made a motion to place the treasurer's report on file. Carried

**Resolution for Tax Bills:** Clavey/Harris made a motion to approve resolution 12-13-06, stating that any persons who pays their taxes through an escrow account, by December 31, 2006, and has an overage will be refunded within 15 days of the Town receiving the tax check. Carried

Ames/Clavey made a motion to go back to Road work. Carried

**Road Work:** Removing culverts at N1637 Groeler Road were done for the following reasons:

1. A driveway can be no more than 26' in width
2. Center of ditch where culverts, were lower than in fall and outfall of lot. When the culverts were pulled out there was standing water in the middle of the culverts.

**Public Comment:** The DNR and DOT went out to Steve Hovels property in regards to the USH 12 bypass. Clerk will fax the old bill of what Enbridge owes the Town for previous work.

**Meetings Attended:** John attended the NIMS school up at Jefferson County.

**Bills:** Clavey/Debereiner made a motion to pay all bills except as noted. Lange Enterprise bills for Road Names signs make copies for Signing Grant. Hold the Jefferson County Highway Department bill for explanation. Carried

Next Month's Agenda Employee Insurance Compensation

**Replacement of Chairman Paul Swart:** Clavey/Debereiner made a motion to have Supervisor Ames act as Chairman for January, February, and March for the Town Board meetings. Carried  
Ames opposed

Debereiner/Ames made a motion to adjourn at 9:30 pm. Carried

Brigetta Nelson  
Town Clerk