

KOSHKONONG TOWN
BOARD MINUTES
July 11, 2007 (draft)

Chairman Tim Griep called the meeting on Wednesday, July 11, 2007 to order at 7:00pm Supervisors Carol Clavey, Jae Ames, Jim Brandenburg, and John Debereiner and Clerk, Bonnie Dahnert were present. Treasurer, Judith Almquist was absent.

Call to order and verification of public meeting-

Chairman Griep asked if all meeting notices were made and posted. The clerk verified that the notices had been posted properly.

Plan Commission:

Steve Page: N1115 Vinne Ha Ha Road, Fort Atkinson, WI 53538 PIN# 016-0513-2424-008
Addition to non-conforming structure to exceed 50% value – variance required

Kirk Nelson reported on this from the Plan Commission. The plan commission had approved it. Griep/Ames made a motion to approve Addition to non-conforming structure to exceed 50% value – variance required the as per plan commission. Motion Carried.

Plan Commission request regarding splits: Kirk Nelson made a request to put a moratorium on splits to allow the plan commission to write plan. Ames suggested contacting the Town Associations Attorney to see what is legal. Griep said that the ordinance writing questions could be channeled through him as the Chairman of the Plan Commission doesn't have email. Discussion about prime and those criteria are not current. Some of the questions for posting the discussion would be good.

The plan commission will be meeting at 6:00 pm before their meetings to have a work session to work on the ordinance writing and comprehensive plan.

Park Committee:

Jim Varah reported that Odyssey of the Nature presenters were great with their presentations. Carol Clavey indicated that she felt that the turn out was not very good. The weather was hot but the presenters were impressed with the water quality and called it a shallow water marsh. Landing turtles were identified as well as salamander. Dianne Moller was great. Food was great that was cooked on solar oven and the mustard tasted great, as did the watercress salad. Griep made some observations about the distance to the church on a hot day. Many people came in the normal park entrance and maybe we should have some things along the side of the church on the trails. More work needs to be done on the trails in the area near the church. Next month the park committee will have more on their agenda as this month was devoted mostly to the Odyssey of Nature. Plexiglas was acquired so the information at the kiosk is posted. Weed control for the fall will be on the agenda for the park committee as well as skid steer day. There is a price for extending the road into the park. Kim Karow has info on Briar Wood park plants.

Highway Safety Improvement Application:

Griep asked if anyone had an area to target areas. Trees on Bark River Road, A roadway to provide for pedestrian and bike traffic to access the park. Falk road culvert project was a

possibility. Pricing could be done with the Highway department for cost estimates. Chairman Griep is waiting to hear from the County. This application covers 2008-2011 project proposals. Griep will give Jerry Vulstek a call.

Ames/Clavey made a motion for the chairman to look into the Highway Safety Improvement to include Falk Road , Bark River Road, S. Main St through park at the Haukom property. Motion Carried.

Supervisor Clavey brought up sign information grant from April 2006, and she indicated that Randy and Paul had taken care of applying for this. Where does this stand? Michael Erickson needs to be contacted. The Clerk will make contact with Michael Erickson and report as to where this stands and identify which signs were purchased.

Jefferson County Bridge / Culvert Aid: Griep left a message on the highway construction for Steve Masche and he was going to look at end of the Maple St Culvert and County line road. Ames marked the culverts with paint and will have him look at them. Town needs estimates for filling out form.

City of Fort Atkinson Bill – Fire Dept Purchases: Budgeted items. Ames/ Griep made a motion to pay the bill for \$5,132.14 to the City of Fort Atkinson for fire equipment purchased that was budgeted. Motion Carried.

Mutual aid contracts were explained based on the \$800 bill in question from Whitewater Fire Department last month. Whitewater keeps contract low and bills for each call. Fort Atkinson bases contract on calls from the previous year.

Valve repair will be done and the brass is more expensive and that is why it is going to Burlington tomorrow. The truck is a 1994. We may need to purchase an additional valve. Jae Ames has spoken with Mike Reel at the Fort Atkinson Fire Department.

Rodent Control: Griep reported that the undermining of the foundation was taken care of with the woodchuck problem. Ames/Griep made a motion for chairman to take care of rodent control. Motion Carried.

Public Works ad hoc Committee:

Create a Public Works ad hoc Committee to make recommendations relating to Public Works employee staffing levels and equipment needs for Fiscal Year 2008. Appoint members.

To be prepared for budgeting for next year it would nice to have input from residents as well as board members. We had a full time employee; now we have two part time employees. We need to determine what our needs are for the next year. Employees and equipment needs for next year and budgeting. Jerry Mortimer would be the representative for the Friends of Koshkonong.

Maybe Tim could speak to the Friends and explain this. Next Monday, July 16, 2007 the Friends are meeting and Carol suggested that Tim call Jerry Mortimer about this.

Sometimes there aren't many people at the meetings for The Friends of Koshkonong and sometimes there are up to 30 at the meetings.

Public support is mostly what they are looking for on this ad hoc committee. Quorum notices would need to be posted for meetings.

Ames and Clavey made a suggestion to have the Friends of Koshkonong involvement be more active in the Committee process.

Jerry Mortimer does a very nice job informing people

Ames/Griep made a motion that the Friends of Koshkonong and Chairman assemble the public works ad hoc committee. Motion Carried.

Tim will contact the Jerry Mortimer on this.

Truck Committee: Bill Hausz had been doing the leg work. They are going Friday July 13, 2007 to look at some trucks. The one in the Towns assoc didn't have a wing on it. Ames requested the approval if this is something that is in good shape can it be placed on hold. Questions about attachments and what will be done with the current plow were discussed. Trade in question was posed by Clavey as they are going to look at a place of business. Debereiner/ Griep made a motion to authorize the supervisor on the committee who is going on the inspection to sign a letter of intent to place the vehicle on hold until a town meeting could be held. Motion Carried. Pictures of the trucks were brought in by Bill Hausz and looked over by the board. They are automatic transmissions and sanders are on the back.

Public Safety ad hoc Committee:

Create a Public Safety ad hoc Committee to review Public Safety related contracts and equipment expenditures for Fiscal Year 2008, and to work toward Emergency Management compliance. Appoint members.

Mostly, like the last ad hoc committee, to deal with the contracts for the next year and to deal with the budgeting. This committee would be working with the various EMS and NIMS for compliancy. They would like every supervisor to go through the NIMS program. Weather related, pipeline related and the county mostly manages this but maybe we need more preparation. Clavey asked if Monday the Friends of Koshkonong to be part of this committee as Clavey/Griep made a motion town chair contact Jerry Mortimer to talk about the 2 ad hoc committees and Chris Welch will publish this information in the newspaper. Motion Carried.

Fort Atkinson/Whitewater Fire and EMS Boundaries: Ames/Clavey made a motion to accept changes Motion Carried

Old Business:

Temporary Driveway on Groeler Road- Keith Moritz called for Burlingame number to try and resolve this issue.

Hansen/Fairview Lane Property report- Ames talked to the attorney- His understanding was that the owners were supposed to give the information and he has not been able to make contact. 50' right of way or 80' from the center is the ordinance from the County. We have a house that was placed too close to the road. The garage is too close- and is attached to the house. County Zoning is responsible for the violation notification. Ames/ Griep made a motion to call the attorney and thought that chairman could call the County regarding the house that is too close. Motion Carried.

Fire number requested and is N1665 Fairview.

Temporary turnaround was approved or is it a permanent turnaround on the other side.

(Treasurer, Judith Almquist arrived at 8:32pm.)

Minutes/Treasurer's Report:

The minutes for the meeting to Adjourn Board of Review to later date of June 13, 2007 were corrected to read Assessors Roll instead of Assessors Role.

Griep/ Clavey made a motion to accept the minutes as corrected. Motion Carried.

The minutes from the Public Hearing on Liquor License renewal held on June 13, 2007 were reviewed.

Griep/ Clavey made a motion to accept the minutes as written. Motion Carried.

Minutes from the Town Board meeting on June 13, 2007 were corrected as follows:

- PIN number for the Russ Ganzow property needed to be added.
- Hansen/Fairview property the T should read insufficient not sufficient.

Griep/ Clavey made a motion to accept the minutes as corrected. Motion Carried

Minutes from the Town Board meeting on June 27, 2007 were corrected as follows:

-Special meeting should be changed to read Town Board meeting- Bonnie said that it was published as a special meeting.

-(The intent is for Both employees to have 24 hours) was added to the motion on hiring of part time employees to show intent. The word hire should not be capitalized.

Griep/ Clavey made a motion to accept the minutes as corrected. Motion Carried

As of June 29, 2007 the account balances are as follows: Checking Acct. \$115.52, Tax Famma \$2,500.00, Gen Savings \$2,500.00, Repo Agreement \$760,955.89, Passbook savings \$10,878.76, Landfill acct \$433.36. The receipts for the month of June 2007 Trailer Fees \$8.97, Fire Call Repay \$175.00, Dog License \$8.00, Late Fees \$10.00, Running at Large \$25.00, Campground License \$200.00, Cigarette License \$100.00, Liquor License \$1,100.00, Town Hall Rent \$50.00, Operator License \$325.00, Ciurczak \$1,500.00, Publishing of license \$115.00, Park Restoration \$90.00, Transient Merchant(listed as sellers permit) \$50.00, Fence Permit \$75.00, Special Assessment Letters \$40.00, , Building Inspection Fees \$3,114.10, Driveway permits \$75.00, Savings Acct Int. \$2.40, Tax Acct Int \$2.40, Repo Acct Int \$3,005.12, Receipts total \$10,070.99 with disbursements of \$70,624.52.

Ames/ Clavey made a motion to place the Treasurer's Report on file. Carried

Public Comment, report meetings attended:

Supervisor Clavey reported--

Grant on the signs – should be placed on next month on agenda so we know where this is at.

Shop inventory needs to be taken – look for inventory on the computer.

Note from Bree on **town road agreement** with Naber find and Keith Moritz would be willing to enter into the agreement.

Road issues were given about signs down and potholes. The clerk makes note of all complaints and forwards them to chair and roadwork employees.

Marion Kutz mentioned that the corn on corner where Dennis Stork has bad visibility on corner. Groeler Rd and Poeppel Rd

Jerry Mortimer sent an email. Jerry called Larry Barta to ask where the bypass issue is - Frank Bouchelocci is influenced by politicians more than public and need to have call to him.

Weight limit on west end of Hackbarth – Trucks are fully loaded and traveling and we need to make sure that the weight limit posting is correct. Fort Transportation and W& A Distributors were named as possible semi traffic violating the limit.

Frank Bros. did Star school road not to exceed .9 mile. They went more up to 1 mile and so it will cost \$1500 more.

Jefferson County Sheriff called Chairman Griep for limb down in middle of night. There was a report from the sheriff that there was gravel at the corner of Kutz and Bark River Road, so Chairman Griep sent the employees out today to sweep it off.

Finches Lane fire number is placed incorrectly.

Bills:

Griep/ Ames made a motion to pay the bills. Motion Carried

Deferred Compensation for employees

Information for the Deferred Compensation plan was explained by the clerk. Supervisor Clavey asked to have the Clerk explain what she had discussed with Nationwide Retirement Services regarding our OBRA plan. The clerk explained that more current information was coming on limits of withholding. She also explained that other than accounting for the deductions separately, there is no real reason why changes cannot be made at any time of the year. More information will be available after the brochures arrive.

Noxious Weeds

Jim Varah said that the noxious weeds are needing to be taken care of. Who will be taking care of the thistles if the landowner doesn't take care of them? Part time employees may be sent out for this and the landowner will be charged. We will check the ordinances to see what is possible.

Adjournment:

Griep /Clavey made a motion to adjourn at 9:25 pm. Motion Carried

Bonnie Dahnert
Town Clerk