

KOSHKONONG TOWN  
BOARD MINUTES  
November 14, 2007

Chairman Tim Griep called the meeting on Wednesday, November 14, 2007 to order at 7:01 pm Supervisors Carol Clavey, Jae Ames, Jim Brandenburg, Treasurer, Judith Almquist and Clerk, Bonnie Dahnert were present. John Debereiner is excused this meeting due to family emergency.

Chairman Griep asked if proper notice had been made. Clerk, Bonnie verified that postings have been made.

**Plan Commission:**

**Joe Jones:** Rezone 1.4 acres in an existing Business Zone to Residential to be added to PIN 01605141031002 from PIN 01605141031001 – N1909 Hwy 12, Fort Atkinson, WI

Mr Jones spoke to the letter received from the zoning committee regarding the building issue.

Ames/ Brandenburg made a motion to approve the rezone of 1.4 and that he should resolve the matter with the county. Motion Carried.

**Bradley Klement:** Variance request to allow construction of a detached garage at less than 20' from the side & rear lot lines on PIN 01605142713003 at N732 Hwy K, Fort Atkinson, WI

Mr. Klement was in the audience and spoke to the variance because of being too close to the lot line.

Griep/ Clavey made a motion to approve the variance Motion Carried.

**Steve Lenz:** Variance request for setback on extending attached garage for reconstruction on PIN 01605141033024 at N1701 Riggert Road, Fort Atkinson, WI

Ames/ Brandenburg made motion to uphold the plan commissions recommendation to approve the variance. Motion Carried

**Sandy Byam:** Create 1 lot –On PIN 01605143021000 – N 880 Hwy 26, Fort Atkinson, clarification needed for Jefferson County Zoning postponement of decision.

Chairman Griep said that this came back from the Zoning for clarification.

Chairman Griep gave Mr. Chuck Jackson 2 minutes to discuss this matter. Mr. Jackson presented the maps and aerial view of forest. DOT has agreed to create a Cul du sac. Mr. Jackson is concerned about who would police the removal of 25% of the trees. The woodland corridor was addressed by Mr. Walt Christensen, lives on Pond Road, and has concerns for the bird habitat. Mr. Forester spoke to the issue of this property and asking if this would require another public hearing. Supervisor Clavey spoke to the past information about Hwy access. This had to do with the development corridor issue. Ames asked about the conditions of future splits. Mike Forester spoke that they are not planning any more

Griep/ Ames made a motion to approve this request with no conditions. Griep accepted the Amended motion to state with the condition of no more splits from this property. Motion Carried.

- Discuss and recommend approval of Contract for LanDesign Professional Services Agreement

Griep explained the contract with LanDesign is part of the Comprehensive Plan process.

Ames/ Clavey made motion to accept the contract with LanDesign for 2008. Motion Carried.

#### **Park Committee:**

- Report on Weed Control efforts and Wall Construction.

Weed control has tapered off but some will be sprayed after frost. Two skid steers were used on 11-3-07 for building the wall. Tires were found in September and need to be picked up by town employee. Peter Jacobs and Roger Martin are working on the Kiosk.

Jae stated that there is a need for bigger rock at the park. Can the old truck be used for hauling them out from Poeppel's?

Griep/ Clavey made a motion to allow Ames to use the old truck to haul rock. Motion Carried.

Jackson asked about the expansion of the park. The owner of property and the City would have to be contacted. Ames said that the information was already approved. The park committee should take this issue under consideration. Jim Varah said that people have been out checking the park out more lately.

#### **Public Works Committee:**

- Discuss and recommend approval of 2008 Jefferson County Highway Department Plowing and Maintenance Contract.

Griep and Ames met today with the Highway department to go over the winter maintenance agreement. We might pick up Star school and other roads on the way to the roads we already plow. There was a concern for the fact that the future of our breaking away from the County for most of the road work. The conversations were centered on the \$40,000 extra that is going to be charged for work and was used for budgeting. Seal coating and other project would eat up the \$40,000 in a short time. A note should go back with the date changing.

Griep/ Clavey made a motion to approve the contract with Jefferson Co Hwy with date to be changed Motion Carried

- Discuss Sign Grant Status. Appoint Carol Clavey to lead effort to complete Sign Grant in 2008.

Griep/ Ames made a motion to appoint Carol Clavey to complete the Sign Grant in 2008.

Motion Carried.

Carol would like guidance as to the areas that need to be addressed.

- Accept Steve Spata resignation from Town Road crew.

Griep received a call from Steve that he wished to resign. He is onto different things and his resignation is effective as of tomorrow. This is on the agenda for Sunday's meeting of the Public Works Committee.

- Discuss / appoint Town Supervisor to oversee Town Shop operations and Employees.

If Jim Brandenburg is willing to accept the responsibility, it should be him.

Griep/ Clavey made a motion to appoint Supervisor, Jim Brandenburg to over see the Town Shop operations and Employees. Motion Carried.

The final pothole filling will be within the next 2 weeks as reported by Brandenburg.

**Finance:**

- Discuss and recommend approval of Contract for Andrea Schulz for End of Year Work.

To prepare W-2s, end of year, and Schedule C.

Griep/ Clavey made a motion to approve the contract for Andrea Schulz. Motion Carried.

- Review of Budget Sessions.

After the 12 hours we have prepared a budget to be presented on Tuesday, November 20, 2007 at the 3 stacked meetings. It was mentioned that it was a Nice write up in the paper, but there was a typo in the mil rate. Tim has been watching the other meetings. Clavey spoke to the fact that the Town of Milton made the Janesville gazette and is going up 33%.

- Discuss review of Garbage Pick-up Reconciliation.

Bonnie explained the work that had been done on reconciliation of the curbside garbage/ recycling numbers to provide the land office with special assessment numbers.

George Devries was in the audience to speak to the increase for November & December.

Ames asked about the recycle bin life – how long should a recycling bin last? What if we go to the new recycle bins that the city has changed to, and Mr. Devries said that it could be coming in the future.

**Request for Church Group to meet in Town Hall – Joann Brushaber**

The pastor and two gentleman were in the audience for a request. Duration and time of day that would have meetings was discussed. The morning would work out, but the evening could be a problem and AA Promises meets at 7:00 pm on Sunday with someone arriving at 6:30 pm.

Griep/ Ames made a motion to allow the Anchor Bible church to meet on Sunday mornings in the town hall with the rental agreement. Motion Carried.

Conditional use permit would need to be obtained because of our zoning as stated by Chairman Griep. This is placed on agenda for the Special Town Board meeting on November 20, 2007.

**Rick Goulder -- Fence permit in question:**

Ron Hake was in the audience and Griep explained the fact that no permit was required because it is aesthetic fence and not a boundary issue. Griep/ Brandenburg moved to dismiss the complaint.

**Old Business:**

**County Surveyor marking on Riggert & Vinne Ha Ha Roads -**

Griep reported that the surveyor marked the Riggert Road area and that the trees are in the right of way. We have to take care of the dead elms in this area..

The road right of way on Vinne Ha Ha was also marked and no dead trees are in our right of way. The tree that caused the problem last year became uprooted and was not actually dead. It was found that Mr Burnett's septic is on the Town property based on the surveyor's markings.. We will leave the posts in for the winter so that we have it marked. The septic tank for Mr. Burnett is right directly in line with the right of way.

**Minutes/ Treasurer's Report:**

**Minutes -**

Griep/ Clavey made a motion to accept the minutes as corrected. Motion Carried.

### **Treasurer's Report -**

As of October 31, 2007 the account balances are as follows: Checking Acct. \$4,200.00, Tax Famma \$2,500.00, Gen Savings \$2,750.00, Repo Agreement \$657,003.24, Passbook savings \$10,878.76, Landfill acct \$433.36. The receipts for the month of September 2007 Trailer Fees \$25.00, Fire Call Repay \$1,375.00, Dog License \$90.00, Late Fees \$20.00, State of Wisconsin Hwy Aid \$32,904.93, Sale of Equipment – Road Grader \$510.00, Town Hall Rent \$100.00, Donation to Park \$250.00, Special Assessment Letters \$60.00, Building Inspection Fees \$2,791.31, Plan Commission fees \$275.00, Savings Acct Int. \$1.62, Tax Acct Int \$1.62, Repo Acct Int \$2,746.16. Receipts total \$41,200.64 with disbursements of \$94,071.23.

The large amount of income for October was the 4<sup>th</sup> quarter of State of Wisconsin Highway Aid.

Griep/ Clavey made a motion to place the Treasurer's Report on file. Motion Carried

### **Public Comment, report meetings attended:**

Jim asked about the 25% of the trees being taken down - who enforces- The Town. Someone needs to look at the lot by the park.

Carol – on Vinne Ha Ha there is no wash out of gravel. Griep had looked at it when he was out there.

Woodlawn subdivision – storm sewer issue and it is sinking and the storm sewer goes under the road.

Carol said that she thought that she heard Griep speak about a new committee to take under consideration our property and the Park should be responsible for all things Park related.

Judy Almquist expressed a concern for trees on Friedel road- They are within the road right of way. Little trees now, but will grow up and he has perennials planted there also that are in the way.

Pleasant Road reflectors and Sunset has problems. Steel posts on the opposite side of reflectors.

Ed Frohmader said that the stumps are not taken out yet. County has a stump grinder. Griep will talk with the County about it.

Griep met with the City Council president, Andy Jorgenson, The Chamber, and was an informational meeting. He met with County Hwy dept. He has a meeting tomorrow.

Ames had a call from a resident regarding the new home being built on Apple Ln – Bruce Waller home and the surface of the road is being busted up.

Star School Road, where the pipeline went through, has the edge of the road busted off. Need to document the damage with photos and Jim Brandenburg will do this.

Tim had tree down on Pond Road that he got a call about and took care of.

Indian Mounds parking was permitted a couple of weeks ago per request of sheriff. This was along Koshkonong Mounds Road and was granted to the group. We had no ordinance that would not allow parking in this area.

Brandenburg mentioned about Baker Glass not able to get the window. We received a bill today, Bonnie will check on it.

Tim reported that he will be attending one more Boat meeting which will be the last for season.

Judy Almquist asked who would be doing the newsletter to be included with the tax bills. Newsletter will done by Bonnie and can only be one sheet 8 1/2 by 11.

**Bills:**

Griep/ Ames made a motion to pay bills with the exception of the Jefferson County Hwy Department Bill for shouldering. Motion carried.

**Adjournment:**

Clavey/ Griep made a motion to adjourn at 9:05pm. Motion carried.

Bonnie Dahnert  
Town Clerk