

TOWN OF KOSHKONONG
BOARD MINUTES
March 12, 2008

Chairman, Tim Griep called the meeting to order at 7:00 pm with Supervisors, Jim Brandenburg, Jae Ames, John Debereiner, Carol Clavey, Treasurer Judy Almquist and Clerk Bonnie Dahnert in attendance.

Clerk Dahnert gave verification of meeting postings.

Opening of Sealed Bids for sale of Trailer: The following bids were received and opened by Chairman Griep: Scott Fischer -Randolph, WI \$321.00, Kevin Bigelow- Fort Atkinson, WI \$300.00, John Greene-Fort Atkinson, WI \$503.11, Phil Humphrey- Helenville, WI \$547.00, and William Stade- Fort Atkinson, WI 400.00.

Brandenburg/ Griep made a motion to award bid to Phil Humphrey for \$547.00 to be removed within 10 business days. Motion Carried. Ames/ Griep made a motion that if not removed it will be awarded to the second highest bidder, John Greene with the same terms. Motion Carried.

Plan Commission:

Work session recap was given by Supervisor Debereiner in which the commission identified focus groups. The commission looked at further infill areas and planned for three focus groups. The first one is of area Farmers, second being Real Estate & developers, and the third is the lake area residents. Margaret would act as the moderator of the focus groups. The ideas received from these focus groups will then be forwarded to the Plan Commission. The first group of farmers will meet on March 27,2008. This meeting will be held at the Naber farm office and will be about 1 hour in length.

Supervisor Debereiner also reported that Tom Patterson asked for the commission to look at the Tom Baker property as a possible infill area. Mr. Patterson was told that he should bring this up at the focus group. There was a concern that there are three owners of this property. The owners would have to be involved in the rezoning process before anything would be discussed on this property.

Clavey asked how the groups were being chosen- A list is being generated and the group is by invitation. Margaret has done these focus groups before and can be more specific.

Clarence Draeger: PIN 016-0514-0131-000 Rezone from A-1 to A-3 in order to create a 1.2-acre residential building lot and rezone 2.25 acre parcel from A-1 to A-3 with existing house at W5125 Bark River Road. This parcel includes PIN 016-0514-0134-000----- John Debereiner spoke to the plan commission discussion and after hearing the residents of the area with driveway concerns, the creation of the 5 driveways within a short distance from the hill on Bark River Road, denied the request for the additional 1.2 Building site. They did allow the rezoning of the existing residence and 2.25 acres.

Ames/ Clavey made a motion to support the plan commission's recommendation. To deny the request for the additional Building lot of 1.2 and to allow the 2.25 acres with existing buildings to be rezoned. Motion carried

Griep asked for the plan commission recap of the discussion. Clavey spoke to the petition request and the clarification of the rezoning and preliminary survey maps. First one was presented in January and removed from the Plan Commission with the addition of the 2.25 acres. ---Griep gave Diane McConnell one minute to speak and her concern was not only for the safety issue but that the prime ag land on the proposed building site would be taken out of production.

Gary Kutz spoke to the safety issue on behalf of the distance from the hill to the driveways and that they had measured this distance and it was within 400' from the hill.

Ames/ Brandenburg made a motion that they have one year for removal of trailer house on the existing property and abandon the fire number. If the property sold before the 1 year, it must be removed prior to sale. Motion Carried.

Tom Patterson request to change orientation of 2 lots in Maxwell Way subdivision

PIN 016-0514-1612-016 & 016-0514-1612-017 – Tom Patterson spoke to this as he is planning to purchase this property and the lots are on the steep hill and the set back from both roads do not allow for a standard ranch home. Jim Woodman prepared the preliminary survey.

Griep/ Ames made a motion to approve the request to redraw the orientation of the 2 lots. Motion Carried.

Brandenburg stated that damage of the road was on the lot east of the sites. Patterson said that Hausz Bros. were aware of the repairs needed to the road.

Griep/ Ames made a motion to suspend the rules and go to public comment since the sheriff deputy was in attendance. Motion carried.

The Sheriff Deputy started the comments and most of the concerns have to deal with traffic issues. Suspicious activities observed are called in too late. Just call and report it so that they can get a “jump” on suspicious activities like burglaries and items that just don’t seem right. Griep had spoken to the heavy truck traffic on Hackbarth and that with the freeze - thaw issue there is a problem this time of year. Treacherous issues with the freezing concerns were observed and taken care of.

Griep/ Clavey made a motion to reestablish the order of the meeting and go back to the agenda. Motion Carried.

Park Committee:

Funds, schedule, equipment and provider for spring burn—weed control mostly in the woods. Tall Grass Restorations. \$280.00 per hour for them to do it and they provide the insurance and will allow for volunteers to help with the burn as well as allow the volunteer help for creating the fire break. They have the water packs and the volunteers have their own. Burn will be scheduled for April 19, 2008. Cards need to be sent out from here for neighbors. \$1200.00 and go for about 5 hours. (8 hours would be about 2400.00)

Ron Noe has done the proposals and has worked through the contract.

Ames/ Debereiner made a motion to have Tall Grass Restorations do the spring scheduled burn and that the Town must be provided with a contract and proof of insurance before the Burn. Motion Carried.

Almquist asked about the piles behind her house if they would be burned. That is not part of the weed control for this year.

Ames made a comment that the park committee could handle this.

Ames/Debereiner made a motion that any expenditure for park expenses needs to come before the board and that the contract should be presented. Motion Carried.

Walt spoke to the fact that the committee is aware of the fact that the process is in place. That funding has to go the board for payment.

Clavey asked about the letter for the Spring Burn. She sent them out last year. She agreed to send the letter out again.

Griep/ Clavey made a motion to send the letter out from the town, funding it with money from the park fund. Motion Carried.

Boot scraper and funding – Walt Christensen said that Project Lead had money left over from making the signs. Roger Martin was interested in wrapping this up and made the proposal to have people remove invasive things from shoes. The cost would be \$425.00 each. The signs are about 32x20. Roger said that he would provide the scrapers as he has them made already. One would be

placed at the entry of Faith Community path and one at the parking lot. A \$10.00 discount would be given so each would cost \$415.

Debereiner asked if these would really get used. The invasive plants get carried into the park by birds, wind etc. and would this be a superfluous expenditure. Ames explained that maybe only one be used at this time. That maybe there would be a better use for this money. Clavey asked if this was vandal proof. Walt explained that it is more of an educational effort. The committee is recommending this purchase.

Ames/ Clavey made a motion to purchase one boot scraper and place it at the parking lot entrance. Motion Carried.

5k run through park -- Richard Dolstad from Faith Community School and Church made this recommendation and that they have a volunteer to coordinate this run. He is looking for a volunteer to work with the Church on this. The run would go from parking lot, east on Hackbarth, south on K to Lee and then through the park. The weather conditions could effect the run and then would have to change the route.

Griep said that we should be notified where the run will take place for safety reasons. Safety issues were expressed regarding the traffic and liability were discussed. The work with a coordinator is needed to allow the board to be aware of all issues having to do with the 5K run.

student sign project -- Students would produce wooden signs about features within the park. The committee decided that naming the species would be appropriate and that the students could be involved and use the signs for identification.

Griep/ Ames made a motion to authorize the park committee to supervise the student sign making. Motion Carried.

summary of February meeting

Public Works Committee:

Report of Activities – Chairman Griep stated that there was a Public works meeting about 2 weeks ago.

Discussion on the County Highway Department and the letter was drafted and mailed. Griep is trying to organize a meeting with the commissioner.

There were barricades and additional signage as per budget. They have not arrived yet.

Some purchase approvals are delayed until tonight and will be in an item further down on the agenda.

John Stoller made a report of things done: New tires, changed oil, clean up around shop, filled potholes, and did maintenance in the hall – for example the ceiling fans are installed and the water break in the basement is being taken care of.

Hwy Dept. thought they had mix for pot holes, but when John got there they didn't have any so he asked for other suppliers.

Ames spoke with Robert Turner about the roads breaking up due to the pipeline construction. Tri County, McMillen, Poepfel, McIntyre, Star School Road, Hackbarth, Blackhawk Island, Christie Court, North Shore.

Griep/ Clavey made a motion to authorize Supervisor Ames to draft a letter to Enbridge regarding roads and repair. Motion Carried.

Ames will report to the next public works meeting.

Discuss/Authorize sale of Utility Trailer by sealed bid – The trailer was bought to haul the old tractor around but cannot haul the new tractor because of height. The other use does not exist anymore.

Griep/Debereiner made a motion to authorize the sale of the utility trailer by sealed bid with supervisor Brandenburg to write up the description and to run 1 time in the newspaper and on Craig's List. All bids must be received by 7:00 pm on April 9, 2008 with the opening of the bids at 7:00 pm on April 9, 2008. The board reserves the right to accept or reject any and all bids. Motion Carried.

Discuss/ Authorize purchase of small tools – John Stoller said that he is going to hold off of purchasing tools for awhile.

Discuss/ Authorize purchase of maps for Public Works use – Ames/ Clavey made a motion to approve \$46.50 to purchase maps for the shop. Motion carried.

Discuss/ Authorize repairs for Town Hall – Pipe in the basement was leaking and the employees found arcing down in the basement. A temporary fix was made as water was rising in the basement. Griep/Brandenburg made a motion to authorize the plumbing basement repairs and the cartridge in the kitchen sink. Motion Carried.

John spoke to the window issues in the town hall and the repair estimate. The window sills should be scraped and painted or should they be repaired with aluminum. John estimates that it would cost \$230.00 for 3 windows.

Griep/ Clavey made a motion to make window repairs as he sees fit for combinations. Motion Carried. Steps were the next concern. John asked about the trees coming out for managing the area. North side tree is the main concern. Getting some of the brush cleared out could help with the rodent problems as well.

Clavey/ Debereiner made a motion to remove the 2 trees in the front and clear up the brush around the office and take down what ever is needed. Motion Carried.

Gary Kutz spoke to the possible reconstruction of the front steps and concrete. The question of ramp and ADA compliant issues were discussed.

Ames/ Debereiner made a motion to have the town employees remove the existing the steps and landing and be replaced to code. Motion Carried.

Brandenburg stated Gary has replaced the electrical on the outside of the building and is no longer just held together with wire nuts.

Appoint Weed Commissioner & Dog Lister -- Griep/ Clavey made a motion to appoint Marion Kutz as Weed commissioner at \$6.50 / hour plus federal mileage at 50.5 cents per mile and pay for Dog listing at \$200 plus mileage at the federal rate. Motion Carried.

Fire call / accident appeal from David Spurgat—much discussion ensued regarding the claim and the legal issues. How billing is determined and clerk Dahnert said that all drivers involved are billed because it is part of the standby agreement. Our contract with the City of Fort Atkinson is based on how many calls we have in the year prior. Billing is used to repay the standby fees.

Ames/Debereiner made a motion to table this for the next meeting. Motion Carried.

Discuss / Authorize Town Chairman to forward claims to Insurance Company -- As claims come to the office so that they can be submitted in a timely fashion instead of waiting for the next meeting of the board.

Griep/ Brandenburg made a motion to allow the Chairman to forward claims onto the Insurance Company and inform the board at the next meeting. Motion Carried.

Discuss / Forward Accident Claims

Set Annual Meeting date—April 8, 2008 at 7:00 pm

Election reporting: November election issues were brought up. And the balloting sites are limited. Emergency procedures were discussed and we need to be looking into the off site issue as planning procedures. A generator would be possible for using the hall. Concerns about the use of a generator would be the switching. Chris Welch stated that there will probably be more “party” agents in attendance.

Recap Presidential Primary- Clerk Dahnert reported that many things went well. Additional ballots were obtained from the Town of Cold Spring and Town of Jefferson. The other problem was the area and number of the people using same day registration. The registration process takes about 3 minutes. We were prepared for 30% turn out and actually had a 36% turnout of voters.

Spring Election information – Clerk Dahnert said that things were ready to go with the election.

Discuss/recommend changes for upcoming elections- Chairman Griep said that we need to work on the emergency procedures for the election process. This can be addressed during the summer.

Discuss/approve Resolution opposing Hwy 12 Option J. –

Griep read the proposed Bypass resolution regarding Hwy 12 and Option J.

Griep/ Debereiner moved to adopt the resolution 08-03-12 as read by Griep and attached to the minutes.

Griep / Debereiner amended to state that the mailing should be addressed to the following:

HNTB, Larry Barta, copy the state legislator, representatives, Frank Buslati, Senator Fitzgerald and Governor Doyle. Amendment carried.

Resolution passed with the amendment.

It was a value engineering survey as stated by Debereiner, but that the people that were brought in did not really have any kind of an idea what was entailed with this option.

Minutes/Treasurer's Report:

Corrections to the minutes were made: Date should have been 2008, others was added to the empty space on the Park Committee, Local Landkeepers is in Fort Atkinson, and Westphal Lane was added to the Enbridge driveway.

Griep/ Clavey made a motion to approve the minutes as corrected. Motion Carried

Treasurer's Report –

As of February 29, 2008 the account balances are as follows: Checking Acct. \$4,914.07 Tax Famma \$2500.00, Gen Savings \$2500.00, Repo Agreement \$949,723.46, Passbook savings \$10,878.76, Landfill acct \$433.36. The receipts for the month of February 2008 Trailer Fees \$823.89, Fire Call Repay \$350.00, Dog License \$1,277.00, Sand \$49.00, Dog Payback \$1529.38, Tax overpayment \$3,209.47, Real Estate Taxes \$332,320.74, Personal Property Taxes \$2,486.66, Fire Number Repayment \$34.61, Repay sign accident \$75.00, Photocopy \$1.00, Special Assessment taxes \$23,264.70, Managed Forest Land \$52.65, Special Assessment Letters \$120.00, Building Inspection Fees \$501.25, Driveway permit \$150.00 , PILT \$882.02, Blasting Permit \$300.00, Town Hall Rent \$85.00, Planning Commission \$400.00, Savings Acct Int. \$1.87, Tax Acct Int \$1.87, Repo Acct Int \$4,057.26. Receipts total \$371,973.37 with disbursements of \$1,742,451.83.

Interest was made on holding tax money to the last moment.

Griep/ Clavey made a motion to place the treasurer's report on file. Motion Carried.

Public Comment, report meetings attended:

Dean Dahnert made a comment on the shop and the clean up shows that we are proud of the equipment owned by the town and the care is especially neat. This is a great improvement.

John Stoller asked why the clerk and the treasurer could be appointed. That is something that needs to be addressed at a later time.

Carol Clavey reported on the Allen Creek meeting – the subject of the meeting was how Allen Creek got the name. The Amachers have done the research and there was an Aaron Allen who may have lived there as one of the settlers.

The Ambulance meeting was attended by Griep and Clavey.

Last week Ames went to the Hwy 12 meeting with Debereiner. They will be providing the slides on their new timeline. One of the routes would take out the town hall. A lot of information was given out and it was a good meeting. They need to finish the draft of the environmental impact yet.

Brandenburg and Ames went to the County WTA meeting. A lot of the meeting had to do with the farmland issue. Daphne Holterman spoke about ag use land and what money is generated for revenue. The Governor and the party are at odds about things. Bills are not going forward in legislation because of internal issues.

Griep is meeting with W E energies for future planning next week.

Bills:

Ames suggested that the bill from the County Hwy Department should be held until the issue is resolved.

Griep felt that maybe the bill should be paid in good faith.

Griep/ Debereiner made a motion to pay the bills and hold the Co Hwy bill until they have met. Motion Carried.

Adjournment:

Clavey/ Debereiner made a motion to adjourn at 10:09 pm. Motion Carried.

Bonnie Dahnert
Town Clerk