

**MEETING
TOWN OF KOSHKONONG
BOARD MINUTES
April 9, 2008**

Chairman, Tim Griep called the meeting to order at 7:00 pm with Supervisors, Jim Brandenburg, Jae Ames, John Debereiner, Carol Clavey, Treasurer Judy Almquist and Clerk Bonnie Dahnert in attendance.

Verification of meeting postings- Chairman Griep asked if all postings were made. Clerk Dahnert said that all postings had been made.

Opening of Sealed Bids for sale of Utility Trailer: 5 bids were received as the following: McCann \$403.00, Christine Ibach \$1226.00, Mike Manthey \$1155.00, Venske Construction, \$505.00, and Matt Crist \$1015.00

Griep / Brandenburg made a motion to award bid to Christine Ibach of Buckingham Road, Fort Atkinson to be paid for and removed within 10 business days. If not picked up, the second highest bidder, Mike Manthey for \$1155.00 would be noticed with the same terms. Motion Carried.

Plan Commission:

Commissioners Term renewal for Len Kalvaitis and Gary Kutz

Griep/ Clavey made a motion to reappoint Len Kalvaitis and Gary Kutz for the 3 yr term. Motion Carried

Appoint Supervisor to represent Town Board at Plan Commission

Griep/ Clavey made a motion to reappoint Supervisor Debereiner to serve on the Plan Commission. Motion Carried.

Discussion about NIMS was brought up. Nothing was determined at this time.

Work session recap of focus groups. The focus groups were identified by John Debereiner. There are 3 groups. They are the Agricultural Group, The Real Estate/ Developers Group, and the Community Group which is to include the Allen Creek, Lake Area, Park etc. The Agricultural group met on March 27 with the other groups to meet April 15 and April 22. The information from the focus groups would be presented to the Plan Commission. They will then meet with a plan presented to the public. When the public information meeting would be held, has not determined at this time. John Debereiner also explained the questions that were presented to the Agricultural meeting of the Focus Group. The diversity was discussed regarding the Community Focus Group which is the 3rd Focus Group.

Park Committee:

Park Committee Report—Walt reported on the grant, insurance certificate for Tall Grass Prairies at the last meeting.

Need volunteers for pre burn preparation. April 19, 2008 is the scheduled burn.

The funds were approved last month for the burn but not for the water and food.

Ames/ Griep made a motion to authorize Supervisor Clavey to provide water and food for the Participants of the burn with a maximum up to \$150. Motion Carried.

The burn is in the woods and would be about 5 hours. Tall Grass Prairies would provide the letter, and that instead of mailing the letters, they will be delivered door to door.

Backstop area of the park was discussed by Judy Almquist who wanted to know about the fox living in it. She would like it burned. The habitat issue was then discussed.

Public Works Committee:

Discuss/recommend constructing salt shed at N5615 Star School Road. Includes obtaining zoning variance for reduced set-backs. Tim spoke with the Jefferson County Zoning, Bruce Haukom, and the set back issue was not needing a variance. We do have to apply for rezoning and a conditional use permitting to be correct. The application is in process and all fees are being waived. Ames/ Clavey made a motion to approve the change in zoning and apply for conditional use. Motion Carried.

Griep explained the timing of this petition process to be on our Plan commission in April, Town Board would approve at May and the County Zoning would have the public hearing in May. June would be the earliest for construction with bidding it out. Elevation issues were discussed for the pad and we may have to fill 1 foot as stated by Gary Kutz and the water drainage issue needs to be addressed

Discuss/approve request for public assistance for Federal Snow Emergency. April 3 was the meeting with FEMA and they had planned for 100 and there was approx. 120 in attendance. FEMA indicated the dates of Feb 5-6 and 48 hours around that time would be available for assistance. Overtime, Labor, Materials, Contract Snow Plowing and Equipment with fuel costs and benefits are the costs we can recapture. Rates are identified based on FEMA standards. Approximately \$10,000 is the amount and 87.5% is recoupable.

Ames / Clavey made a motion to request the assistance from FEMA for snow removal and to have the Clerk, Bonnie Dahnert administer this. Motion Carried.

Not many from Jefferson County were at the meeting. This is a small window of opportunity for FEMA to be here in this area.

Review emergency expenditures. – Tires, Emergency Brake, were emergency repairs for the month of March.

Griep/ Debereiner made a motion to approve the emergency repairs. Motion Carried.

Discuss County Hwy Aid for 2009

Ames questioned the options 1 & 2 on the application for Hwy Aid.

The county has had us down as doing the option 1. We submit the total amount by June 1st.

Griep/ Ames made a motion to authorize the Town to petition the highway aid for \$13,862.00 as option one. Motion Carried.

Public Works issue-

Tim was notified by the DOT that our request for TRIP-D was turned down on Bark River Road.

Brandenburg reported that we need to request the funds for road repair from Enbridge. Next month we will have a proposed amount.

May 4, 2008 will be the driving and inspection of the roads at 8:00 am.

Finance:

Discuss/approve Budget Amendment to increase 2008 Snow Plowing funds by \$25,000.

The January and February bills put us over the budget amount. Contract Snowplowing with the County Hwy Department was discussed about amounts. Ames indicated that the dates under discussion and the amount to about \$11,000.00 and what should be done. Dahnert explained the payroll issues of longer time put in by our employees and this would impact having employees available at other times if we pick up more roads. John is already at maximum compensation time hours with 1 ½ months of snow removal since his employment and is at approx. 92 hours earned comp. time. The contract with the County should be carefully negotiated as stated by Ames. Other towns are having various problems with personal driveways being plowed and not getting bill back issues completed.

Griep/ Brandenburg made a motion to amend the 2008 snowplowing budget by increasing by \$25,000.

All voted in favor by roll call vote. 5-yes 0-no

Discuss/approve transfer \$25,000 from contingency fund to Snow Plowing budget amendment.

Griep/ Clavey made a motion to transfer funds from 34000 (reserved for contingencies) to 53311 (public works/ Snowplowing). Motion Carried.

Fire call / accident appeal from David Spurgat tabled in March

Ames/ Griep made a motion to dismiss the charges for the EMS call for David Spurgat as it has been paid by another party in the accident. Motion Carried

Election reporting: Clerk Dahnert reported that the spring election on April 1, 2008 went smoothly. The request from the poll workers had to do with the training in January and if they were to be compensated for their time. The 2 hours of training were conducted here at the town hall and provided by the clerk.

Clavey/ Griep made a motion to check into the training question and report back in May. Motion Carried.

Minutes/Treasurer's Report:

Minutes—Ron Noe is the name under Park Committee. The name was corrected on the minutes. Griep/ Clavey made a motion to approve the minutes as corrected. Motion Carried.

Treasurer's Report –

As of March 31, 2008 the account balances are as follows: Checking Acct. \$-23,539.28 Tax Famma \$4568.00, Gen Savings \$17,676.22, Repo Agreement \$949,624.62, Passbook savings \$10,878.76, Landfill acct \$433.36. The receipts for the month of March 2008 Trailer Fees \$791.42, Fire Call Repay \$875.00, Dog License \$3,356.50, late fees \$20.00, running at large \$50.00, Cable TV \$14,764.12, Fire Number Repayment \$34.61, Sale of Iron etc. \$167.65, Payback 2006 delinquent Personal Property Tax \$1,665.21, Sale of Hay rack to Phil Humphrey \$547.00, Special Assessment Letters \$60.00, Building Inspection Fees \$1,410.00, Fence permit \$25.00, Park donation (dedication) \$45.85, Stater of Wi Lottery Credit \$103,835.05, Savings Acct Int. \$1.29, Tax Acct Int \$1.29, Repo Acct Int \$2,011.55. Receipts total \$129,661.54 with disbursements of \$92,969.51.

Griep/ Debereiner made a motion to place the treasurer's report on file. Motion Carried.

Public Comment, report meetings attended:

Clavey requested for next month's meeting that the Topography map is done that was made by Peter Jacobs is having Dale Karow make a frame for this map. Motion for a map frame would need to be on next month's agenda.

Clavey said that Walt Christensen was aware of the employees having cleaned the shop and used for electrical. Paul Swart was in charge of Heating. Why was plumbing done? \$150,000 was the prevailing wage. 2 Wells are on the property.

Griep went to a WE Energies meeting. They will be putting in new poles in the Bingham Point area. They will be trimming trees in our area and installing substations.

The Emergency Shelter for flood victims opened and closed over the weekend. Griep has been in contact with Donna Haugom regarding the flooding. Emergency vehicles were making the decision that if people stayed in an area where response time would be limited, they would be in the area at their own risk. Sand bagging issue was requested at Bingham's Point.

We have 200 – 250 sand bags would be available in the shop and they are charged at the price of \$.25 each.

John Stoller disposed of the computer stuff (broken printer and monitor) with the clean sweep last weekend.

Bills:

Griep/Brandenburg made a motion to pay the bills with the exception of the Jefferson County Hwy Department bill. Motion Carried.

Jefferson County Hwy department billing for the month was discussed -\$11,035.06 is the amount under discussion. This is a question of the December 2007 dates. \$63,143.67 should be paid to the County. Ames/ Brandenburg made a motion to reduce the amount of \$11, 035.06. Motion Carried. Ames will draft a letter to go with the bill accordingly.

Adjournment: Debereiner/ Clavey made a motion to adjourn at 9:15pm. Motion Carried

Bonnie Dahnert,
Town Clerk