

**MEETING  
TOWN OF KOSHKONONG  
BOARD MINUTES  
May 14, 2008 (draft)**

Chairman, Tim Griep called the meeting to order at 7:00 pm with Supervisors, Jim Brandenburg, Jae Ames, John Debereiner, Carol Clavey, Treasurer Judy Almquist and Clerk Bonnie Dahnert in attendance.

Verification of meeting postings- Chairman Griep asked if all postings were made. Clerk Dahnert said that all postings had been made.

**Board of Review-June 17, 2008**

Clavey/Debereiner made to convene the Board of Review. Motion Carried.

Clavey/ Debereiner made a motion to recess the Board of Review until Tuesday, June 17, 2008. Motion Carried.

**Plan Commission:**

**Town of Koshkonong:**

PIN 016-0514-0131-000 Rezone from A-1 to A-2 in order to construct a Salt Storage shed at W5615 Star School Road. A conditional use permit is also required for the Storage Shed. - Debereiner spoke to the rezoning of parcel from A-1 to A-2 and to grant the conditional use permit. The public hearing will be tomorrow night, May 15, 2008 at the Zoning Department.

Griep/ Clavey made the motion to accept the rezoning and conditional use permit. Motion Carried  
Griep is planning on going tomorrow night for the public hearing as well as Supervisor Debereiner.

**Charles Naber:**

PIN 016-0513-3643-001 Rezone from A-1 to A-3 in order to create a 2 acre residential building lot on County Line Road. This is a resurvey and driveway placement to create clustering. Griep / Debereiner made the motion to grant the rezoning from A-1 to A-3. Motion Carried.

***Work session recap of focus groups.***

Debereiner reported that there was a consensus in all focus groups of the retention of a viable agricultural community. The workshop of the Public will be held on May 20, 2008 from 6:30 – 8:30pm and will be working with the maps. This will be a “hands on” work session for the purpose of the comprehensive planning process.

***Discuss/Approve County Zoning request to allow for 5 acre splits---***

This is the second time we will be visiting this issue. The zoning did not accept the condition to include the buildings and so zoning was unclear. This was explained at the Towns Assoc. meeting. We passed the 5 acres with the condition to include buildings. This is part of the ratification process to approve or decline the 5 acre split issue. At the county WTA meeting the discussion varied and the numbers are still being compiled.

Griep/ Brandenburg made a motion to approve the county the 5 acre split for Farm Consolidation. Motion Carried.

Ames explained about a house and barn that were separated by this type of split, and then a trailer was put on the lot with the barn and that then problems with the neighbors occurred.

Debereiner explained that the proposal to change farm consolidation originally came from the Town of Watertown. Supervisor Debereiner explained that the inclusion condition is a good idea. Supervisor Debereiner received a call for discussion of this from the Town of Watertown Supervisor.

Discussion ensued about 3 acres or 5 acres and that the larger would this bring in the barns that are under discussion.

## **Park Committee:**

### ***Park Committee Report---***

Clavey reported that Walt called.

Mary Linton found a Blandings Turtle. Mush-Ko-Se-Day Park had a booth at Earth Day. Have volunteers. Burn was held in the middle of the week. Ruts made with Mr. Rome's house building. Dahnert stated that Mr. Rome called and said that the ruts would be taken care of.

### ***Authorize spending for Canary Reed Grass Study—***

Griep/ Clavey made a motion to spend the money up to the grant money. Motion Carried with amendment.

Debereiner/Griep made an amendment of up to the grant money the board and also receiving clarification on who is qualified to oversee chemicals (herbicides) and spraying and should report back to the board. Ammendment Carried.

Chris Welch asked what is Canary Grass? Jim Varah explained that it is an invasive weed. Hugh McMahon sent a letter in response to this and said that there are many ways to treat it and why is this being done with grant money. Clavey said that she could bring this up at the Park meeting tomorrow night. Jim Varah made the comment that it is because of the wetland area.

Varah said that the equipment was included in the grant application. Part of the grant was to have matching funds by volunteer labor. Question: How long is the study to go on? Answer: This is to last 3 years. It was asked if Mary Linton was doing this as a research project. It will be published as to the results of this study.

This is a 3 year study and Debereiner asked if anyone who is involved in the study was being compensated. During the second or third year if money runs out, is the Town liable for the funding? The grant amount is questioned as to if it is enough.

Hugh McMahon asked about the chemicals being used near his water table and who is overseeing the project.

## **Public Works Committee:**

### ***2008 Road conditions report—***

On May 4, 2008 - 90 miles were covered and the synopsis was provided. Griep/Debereiner made a motion to place the report on file. Motion Carried.

### ***Discuss/Authorize 2008 Road Work Projects—***

Wedging of Hoard Road was discussed as work needed until the state picks up the road. What projects should be bid? Costs should be split out in bid as to how much material is being used.

Enbridge may be responsible for up to ½ of cost of total bid work.

This is the discussion of what needs to be done on the various roads used by the pipeline:

**McMillen --** from Creamery to K and K to Tri County Line. Reclaim (pulverize) and add 3" to base where needed 3/4" rock.

**Creamery Road --** from Hwy 12 to nob on hill .5 mile. Reclaim (pulverize) and add 3" to base where needed 3/4" rock. (Wedging and sealing as a second bid)

**Tri Countyline –** at intersection of pipeline ¼ mile. Overlay 1.5"

**McIntyre –** from Star School to second curve. Overlay 1.5"

**Poeppel –** overlay from Briar to Star School **edge and wedging may need to be done first.** 1.5"- 2"

**Blackhawk Island Road –** from Christie Court to 106. (Bad Culvert.) Overlay 1.5"

**Groeler –** Between Garvert and Poeppel Reclaim (pulverize) and add 3" to base where needed 3/4" rock. (300-400 feet should be brought to 6" base.) Culvert issues were discussed.

– (Enbridge responsible at least .5 mile. Overlay 1.5")

**Star School Road –** at intersection of pipeline ¼ mile. Overlay 1" from Poeppel to Hwy 12

**Westphal-** .10 mile Overlay 1.5"

**Christie Court –** wedge .17 of mile

**Kunz -** .5 mile Overlay 1.5"

These are the roads that need work by the town:

**Wilson**—overlay 1.5” (.03 miles or 1 block) Public Works patching first

**Elsie**—overlay 1.5” (.03 miles or 1 block) Public Works patching first  
(have the mileage taken and submitted)

**Poepel Road** – Grogan Road south to Sunset.

**Maple** – North of Hackbarth to Radloff -- Overlay 1.5”

**South Main** – .12 mile from Hackbarth north to Radloff Overlay 1.5”

**Arbor & Hedrick** – Subdivision (South most section ) .3 mile Overlay 1.5”

**Hoard Road** –Patch it for now.

**Banker Road** – spot wedge it. North of Campus Lane to new pavement. .3 mile Wedging should be done with 1.5” overlay. Ditching needs to be done.

**Carnes** – Coldspring to Jr Buckingham. Wedging. 400 feet.

**Vickerman** – from Grogan to Rock Countyline. Overlay 1.5”

**Ralph** – Raise 1 foot with millings. Culvert issues. Visit this next month....

**Seal coat Maxwell subdivision** – single seal coat with Coated chips. (Maxwell Way, Apple lane from Brooke to west.

**Jaeckel** – Reclaim (pulverize) and add 3” to base where needed 3/4” rock.

**Haven Heights** - patching

**Bark River Road** – wedge from Kutz to Hwy N. Ditching also needs to be done.

Bids should be together by May 20, 2008. Let by 23<sup>rd</sup>. Opening of bids will be on the June 5, 2008 at 2:00 pm and the bids will be awarded on June 11, 2008 at the next Board meeting .

Talk of the state doing the Hoard Road is possible. Many times you are able to contact the bidders for the road work that the State is using.

Rick Stadlemann was contacted about how to write specifications... The specifications have to be held to for bidding out work..

Steve, from Dodge Construction, was in attendance and is willing to bid the jobs. He introduced himself to the board and spoke to the work his company is doing for the town of Jefferson. They are just patching at this point for them.

The roads could be bid out and the awarding of bids would be contingent on funds available. Making each bid separate on each road.

Hugh McMahon asked about timing for Enbridge to respond to the work and dollar amounts.

The volatile petroleum market makes deadlines on bids shorter and should consider this for the Enbridge repayment amounts.

Mr. Hillman called, during the meeting, about the drainage ditch on Countyline Road that has been under consideration for about a year.

It was indicated that this has been checked and that there is a concern about a spring under the tile line and not quite sure what should be done.

***Discuss/Authorize emergency expenditures***

Griep spoke to the emergency tire expense. It cost \$94.00 on the 1 ton truck.

Griep/ Brandenburg made a motion to authorize the emergency repair. Motion Carried.

***Discuss/Authorize equipment needs and related expenditures***

No equipment needs for this month.

***Discuss/Approve resolution to lift weight restrictions on Hoard road in exchange for road repairs.***

Griep read the attached resolution.

The timeframe was not indicated. Ames said that it looks like there will be no stone added to it as per proposal. The load on the road is questionable. The request is to add to the base before the weight limit is lifted

Amend the resolution adding 3” of ¾” limestone to the base.

Griep/ Brandenburg made an amendment to the resolution to include the addition of 3” of ¾ “ limestone to the base. Amendment Passed.

Griep/Brandenburg made a motion to adopt the resolution with the amendment. Resolution passed.

**Annexation for Fort Health Care:**

PIN 016-0614-3443-018 – East of McMillen Street , West of Wellington Meadows to the City of Fort Atkinson

Griep/ Clavey made a motion to approve the annexation proposal. Motion Fails.

(The town can deny the request, but nothing can actually be done to stop the annexation.)

Plans for removing the storage containers and put up a building is the plan that was indicated in tonight’s paper.

**Finance:**

***Discuss/Approve Tax Exemption for Heritage Homes Inc.—***

Griep explained that they are petitioning for tax exempt status. The Attorney responded that the review concurred that they do meet the exemptions.

Budget repair bill has a line item that may make this a mute point. Debereiner spoke to this issue in the future.

No action being taken at this time.

***Discuss/Approve changes to Public Works Personnel staffing levels, create additional Full-time position, reduce Part-time positions***

Griep made a statement that they went into closed session for the special meeting.

Griep/ Brandenburg made a motion to create a full time position at \$15/ hour \$2 same rules as previous position.

Motion Carried.

Griep/ Debereiner made a motion upon filling the full time position to eliminate the two part-time positions. Motion Carried.

Griep/ Brandenburg made a motion to compensate the reduction of the part time position who does not fill the full time position would be given a 2 week notice and severance of the of 2 weeks compensation of average hours worked in a week and references. Motion Carried.

Griep/ Debereiner made a motion to authorize the chairman to hire the full time employee with the board ratifying the decision. Motion Carried.

**Election Workers compensation for training:**

Ames/ Clavey made a motion to compensate the election workers for the training that was held in January. Motion Carried.

Griep/ Debereiner made a motion to compensate Bonnie Dahnert for conducting the election training at \$35.00.

Motion Carried.

**Robert McIntyre Letter for Snowplow damage:**

Griep received a letter from Robert McIntyre regarding a bill for \$25 for a mailbox that was damaged. Griep will forward this to the county.

**Charter Communications Underground permit:**

Debereiner/ Griep made a motion to grant Charter an underground permit provide a letter of credit for a period 6 months in the amount of \$5000.00 to cover possible road damage and right of way at a location closest to W5831 Hackbarth Road. Motion Carried.

**Minutes/Treasurer’s Report:**

***Minutes—***

***April 9, 2008—*** Public work committee Haukom should be changed. Griep/ Clavey made a motion to approve the minutes as corrected. Motion Carried.

***May 5, 2008—***Clavey made the second for adjournment. Griep/ Clavey as corrected.

### ***Treasurer's Report—***

As of April 30, 2008 the account balances are as follows: Checking Acct. \$-86,584.69 Tax Famma \$2500.00, Gen Savings \$2500.00, Repo Agreement \$918,915.59, Passbook savings \$10,878.76, Landfill acct \$433.36. The receipts for the month of April 2008 Trailer Fees \$204.99, Fire Call Repay \$175.00, Dog License \$300.00, Sand \$100.00, DNR Grant 41,387.00 for park, Fire Truck Purchases repayment \$280.17, Jefferson County Road Advance \$6,931.00, PILT \$899.87, Payback 2006 delinquent Personal Property Tax \$692.95, Sale Utility Trailer – Christine Ibach \$1,226.00, Building Inspection Fees \$1,200.00, Fence permit \$75.00, Park donation (dedication) \$547.25, State of WI Hwy Aid \$33,892.59, Town Hall Rent \$70.00, Savings Acct Int. \$1.17, Tax Acct Int \$1.17, Repo Acct Int \$1,398.09. Receipts total \$49,382.25 with disbursements of \$208,380.91.

Budget correction bill may delay the Transportation aid payments. Griep made mention of this so that people are aware of the possible delay.

Griep/ Clavey made a motion to place treasurer's report on file. Motion Carried.

### **Public Comment, report meetings attended:**

Mark Anderson- mentioned on Star School Road there is an unsafe driveway and with raising the road, it could make it more unsafe.

He also is concerned as to what the costs of the Comprehensive Planning are. This was explained that is a contractual agreement and that the costs are identified for a 3 year plan.

Hugh McMahon asked for the road work decisions to have been done outside of the regular meeting so that only approval needs to be done at the meeting. He made a suggestion to take coordinates from roads on a GPS unit and maybe the town would be able to purchase one. Griep indicated that GPS cut out last year. Drive by on the road inspections is the process that was done this year. He agreed that maybe this should be done at a public works meeting prior to the Board meeting.

Karen Kutz asked about the Bus fire on Poeppel and Pond road and the damage to the surface that should be covered by the insurance of the bus company.

Jim Varah spoke to the fact that the road could be painted so that the identifying marks are there for the companies bidding. This was going to be done.

Gary Kutz asked about the bell tower and painting it. Chairman Griep would like the bell to ring sometime. Preserve the bell tower look on the building.

Clavey said that she noticed the new shingles on the outhouse that were repaired.

Veolia letter was read by Griep about the thank you for keeping roads open during the winter.

Wis. Historical Society does not want our old records as indicated in the letter received from them.

WTA meeting was held in Ixonia and was attended. We will host the July WTA meeting here at the Town Hall.

Griep is now president of Rock River Boat Patrol. He was in attendance at the May 7, 2008.

Notes-

They are searching for the personal watercraft for patrolling. Boat Patrol captain will be on tour in IRAQ over the summer so someone else will be on patrol.

Map on the City master plan was presented by Carol Clavey. Allen Creek group is requesting that no development be placed within 500 feet of the Creek.

**Bills:**

Griep / Clavey made a motion to pay the May Bills. Motion Carried.

Griep/ Clavey made a motion to pay the \$11,000 bill to the Jefferson County Hwy Department. Motion Carried.

Discussion about driveways that were plowed was brought up by Supervisor Ames.

FEMA was filed and the amount due to us \$9,935.26.

**Adjournment:**

Griep/ Clavey made a motion to adjourn at 11:28pm. Motion Carried.

**Bonnie Dahnert, Town Clerk**