

**TOWN OF KOSHKONONG**  
**MEETING MINUTES**  
**December 10, 2008**

**Call to order and verification of public meeting:** Chairman Griep called the meeting to order at 7:00pm. Supervisors Jim Brandenburg, Carol Clavey, John Debereiner, Jae Ames, Treasurer Judy Almquist and Clerk Kim Cheney in attendance. Cheney confirmed the proper postings had been made.

**Plan Commission:**

- *SCOTT SHEARER:* To re-zone 10 acres from R-2 Residential to A-1 Agricultural, for sale to an adjacent owner, parcel 016-0513-34321-001; address N207 Pottawatom Trail, Milton, WI. Mr. Shearer in attendance. Debereiner reported plan commission approved unanimously. Ames questioned why the re-zone. Debereiner explained that zoning needs to be changed prior to sale. Griep/Brandenburg motion to approve re-zone. No discussion. Motion Carried.
- *Plan Commission Report.* Debereiner reported a variance application had been approved by the county Board of Adjustment without going thru the Town Plan Commission or Town Board. Ames explained that is correct, as a prior town board had approved changing of the setback. Debereiner still is questioning why this did not come before our Plan Commission or Board and what if anything we should do at this point. Debereiner will make some inquiries to the county zoning office regarding the policies. Griep suggested Debereiner then report to the board any findings. Debereiner also reported that the Plan Commission is still concerned about the town signing off on all certified surveys and would an ordinance be required. Debereiner will investigate with the county. Debereiner reported that Peter Jacobs's term with the Plan Commission will expire in April and he does not intend to return to the commission. Reminder about Working Lands meeting and workshop to assess land use plan coming up. Debereiner has more information. Griep requested that a quorum notice be posted for the Dec 15 meeting. No further plan commission items.

**Park Committee:**

- *Park Committee Report.* Walt Christensen in attendance and reported on park meetings and workdays in the park and invited all to attend. Mary Linton ecologist has a report regarding eradicating reed canary grass. Linton also did a survey of wildlife in the park. She has made a presentation at the park meetings and has agreed to do more. A workday was held on Sat. Dec. 6, 5 workers attended. Box elder trees were cut and brush was burned. May need to rethink burn for next year. Rob Boller has agreed to help develop a more formal plan for the woodlands. Walt suggested maybe the board could help with making cross-country ski trails. A unique bird was spotted in the park on the workday; it may be an albino red-tail hawk or possibly a snowy owl. Debereiner reported having seen a white faced-heron in that area. Christensen presented a survey regarding weed management.

Griep/Clavey motion to move to item 7. No discussion. Motion carried.

**Public Works Committee:**

- *Discuss/Approve Fuel Contracts.* Brandenburg reported no contracts signed at this time. Price is down. May start to rise at the new year. Discussion as to whether to

lock-in the price now or wait. Ames/Debereiner motion to authorize Brandenburg to lock-in contract with Landmark at current price as negotiated by Brandenburg. No further discussion. Motion carried.

- *Progress Report on Fuel Tank.* Brandenburg reported should be ready in next 10 days. State should come out to inspect site soon. Tank is a flame shield tank. Original paper work for license was held up but has been submitted by Landmark. Could possibly take a month to get.
- *Discuss/Approve End-Loader Purchase.* Per Brandenburg, City of Watertown has a 98 Case End-Loader for sale. 10'-11' snowplow attachment included. Brandenburg reported viewing the equipment and seems to be in good condition, clean, no rust. Rubber about half. Ames asked if money available in the budget. Almquist reported could ask electors to approve at annual meeting in April. This is the same type of machine the City of Fort uses. Could also be used to clean roads if had a broom attachment. Ames voiced concerns about money available. Debereiner and Clavey both voiced money concerns. Brandenburg stated if we did not buy it, Watertown had planned to trade it in. No further discussion.
- *Public Works Report/Emergency Repairs.* Griep reported equipment repairs following Sat. Dec. 6 snowfall. Stems and springs repaired on 98 IH. Plowing resumed on Sunday. Monday, truck repaired in time to be used on Tuesday evening. Extra spring ordered for future use. Old truck not able to run plow and sander at same time. Can still be used separately. This is a hydraulic issue. Could be the pump. New pump quotes \$1500 to \$2500. Brandenburg reported talking to Steve at Best Truck and felt this could be a valve issue, will be looked at on Friday Dec 12. New truck should be available next week. Ames asked about plow routes and do we follow the county routes. Stoller explained routes they are using. Ames suggested plowing highly populated areas first. Starting in the Old Hwy 26 area as the county used to do. Clavey reported hearing complaints about plowing. Griep stated he had received several calls regarding problem areas. Griep suggested using any complaints constructively and using feedback positively. No further discussion.

## **Rural Fire Contracts**

- *Discuss/Approve Fort Atkinson and Milton Fire Contracts.* Review of City of Fort contract extension until new contract is approved. Ames prepared a letter to the City, addressed to Chief Tom Emrick asking for a response to several concerns. Discussion regarding town's portion of the equipment purchases. Griep read portions of the contract extension with concerns. Ames expressed concerns over billing other towns and suggested we should charge an administrative fee. Griep asked about a 5-year contract term. Discussion to approve extension. Griep recommended approving extension until details could be worked out on final contract. Griep/Ames motion to approve extension for rural fire contract from the City of Fort. Ames asked about issues to new contract, how to handle. Clavey suggested sending a letter with extension stating our concerns. Motion carried. Griep/Ames motion to send a letter with signed extension asking for response to our issues. Issues covered in the letter are, equipment, what happens to money when equipment sold, percentages used to calculate our cost, what is the contract money used for, billing by the city, and should town be responsible for calls on bypasses. Motion carried. Milton rural fire contract discussed and reviewed. Griep/Clavey motion to approve Milton rural fire contract. No further discussion. Motion carried. Griep/Clavey motion to approve Milton rural ambulance contract. No discussion. Motion carried.

## **Enbridge**

- *Discuss/Recommend Action on Road Crossings Damage.* Debereiner discussed situation with town attorney. Attorney advises that litigation may be very risky if we do not have strong proof of our claims. Discussion regarding the \$40,000 payment and \$32,500 offer and would town be willing to sign off on any further action. Ames asked if this prevents the town from using this issue if Enbridge wants to use town roads again in the future. Discussion to accept offer of \$32,500 as final payment to repair road crossings and release Enbridge from any further liability. Griep/Debereiner motion to authorize Debereiner to contact attorney to accept \$32,500 offer from Enbridge to repair road crossings and sign off on further damages. No further discussion. Motion carried.

## **Drainage Obstruction on property owned by Ron Luebke**

- *Discuss/Recommend Action on drainage obstruction on Luebke property.* Ames reported taking measurements on November 13. Reported there is about a foot of variation/low spot thru the pasture. Griep asked if Ames had any recommendations. Ames reported he felt there was an obstruction but was not sure how to go about correcting. He reported there does need to be some cleanup of trees etc. Mr. Luebke did some checking. He reported there are no records to show this was a dug ditch. He felt it was a natural waterway. Zoning said it could not be excavated because property is considered wetlands. Mr. Luebke reported cleaning up downed trees. Steve Olson reported because this is private parcels that zoning could not take action. Luebke presented maps showing no changes. Olson presented an aerial view also. Ames recommended the board needs to view the site. Luebke stated no water could be emptied into the creek, and Olson reported that DNR advised differently. Griep asked if it could be viewed now that there is snow. Olson reported last pumped in Oct. Griep suggested that zoning be consulted regarding the wetlands and current rules. No action yet by board until zoning consulted and area viewed. Ames suggested that possibly the DNR or someone from Hausz to view with board and make recommendations. Luebke questioned who would pay for the work to be done, and exactly what is the obstruction. Griep recommended a site inspection and consultation with zoning and a qualified expert in this area, also to check state statues. Luebke asked why Chuck Nabor was not sent the letter that he received. Olson stated he has tried to contact Nabor. Luebke will send a copy of the letter to Nabors and requested this be put on the agenda for next month. Griep/Debereiner motion to do a site inspection with a qualified expert, possibly the DNR, the date and time to be determined, and include Luebke's and Nabor's. No discussion. Motion carried.

Griep/Debereiner motion to return to agenda item #4. No discussion. Motion approved.

## **Cemetery Concerns**

- *Discuss/Recommend Action regarding letter to Mr. McIntyre.* Debereiner obtained records, maps, and a letter from Mr. McIntyre expressing his wish that the town take over the administration and care of The South Koshkonong Union Cemetery. Also included are a money order for reimbursement of funds and a treasury bond for \$1000. Griep/Clavey motion to approve turnover of The South Koshkonong Union Cemetery. Ames asked if turnover is being done according to statues. Griep replied

yes. Town needs to settle details regarding pricing and opening/closing procedures. Griep stated his brother-in-law has volunteered to help with some details. No further discussion. Motion carried. To be on next agenda.

### **Re-Appoint Town Chairman/Supervisor for Emergency Expenditures for 2009**

- *Discuss/Approve re-appointment of Griep and Brandenburg for emergency expenditures for 2009.* Griep/Brandenburg motion to authorize the Chairman to approve emergency expenditures not to exceed \$2000 for 2009. No further discussion. Motion carried. Griep/Debereiner motion to authorize Supervisor II to approve emergency expenditures not to exceed \$2000 for 2009. No further discussion. Motion carried.

### **Appoint Election Poll Workers for 2009-2010**

- *Discuss/Approve Election Poll Workers for election years 2009 thru 2010.* List of workers reviewed. Clavey/Griep motion to approve current list of poll workers and possible available high school students. No discussion. Motion carried. Discuss poll worker wages at Jan meeting, specifically chief inspectors.

**Discuss/Approve Clerk's Per Diem for Budget Meetings and Nov 30 Meeting.** Discussion regarding extra pay for clerk and treasurer cannot be paid as a per diem. Clavey/Griep motion to approve consultant fee to treasurer and clerk for three budget meetings of \$35 per meeting. No discussion. Motion carried.

### **Minutes/Treasurers' Report:**

- *Minutes November 12, 25, & 30, 2008.* Clavey/Griep motion to approve Nov 12 minutes as corrected. Motion carried. Ames/Clavey motion to place Nov 25 minutes on file to be approved by electors. Motion carried. Clavey/Brandenburg motion to approve Nov 30 minutes as corrected. No discussion, motion carried. Need minutes for Nov 25 Board Meeting for next meeting.
- *Treasurers' Report – Place November report on file.* Almquist reviewed treasurer's report. Griep/Clavey motion to approve treasurer's report and place it on file. No discussion. Motion approved.

**Public Comment, report meetings attended:** Mr. McMahon suggested locking up check and certificate from cemetery. Ron & Vicky Hachtel in attendance and questioned why the town is not plowing Hartwig Lane. Griep advised that this is a private road, not owned by the town. County used to plow but they have since stopped. Hachtel's asked about town acquiring the road and Ames/Griep stated the road would have to be brought up to the town's codes. Griep gave option to private contract with the town billed at time and materials. Mr. Jim Varah made a comment about plowing on Tuesday Dec 8 on Homestead Rd and it was not sanded. No further comments. Griep reported attending the last boat patrol meeting for the year. 28 citations for the year, 11 warnings, and contacted 100. Citation standard is 24%. Budget the same as last year. No further meetings reported.

**Bills:** Griep/Clavey motion to approve the bills. No discussion, motion carried.

**Adjournment:** Griep/Debereiner motion to adjourn at 11:00pm. Motion carried.

**Kim Cheney, Town Clerk**