

TOWN OF KOSHKONONG
BOARD MEETING
March 11, 2009

County Supervisor Walt Christensen made a short announcement regarding flooded crops and available aid prior to the start of the meeting.

Chairman Tim Griep called the meeting of the Town Board of Koshkonong to order at 7:00pm. Clerk Cheney verified the proper postings had been made.

Chairman Tim Griep, Supervisors Jim Brandenburg, Carol Clavey, John Debereiner, and Jae Ames, Treasurer Judy Almquist and Clerk Kim Cheney in attendance.

Park Committee:

- *Park Committee Report*-Walt Christensen gave some information on the proposed burning in the park areas and planting. Walt presented maps of the burning and planting areas. The prairie would be on a mature burn schedule with 1/3 of the prairie being burned each year. Presented 3 bids for the burning. Several Committee members are recommending Midwest Prairies. Have used in the past and feel confident that they would do a good job. Also may consider Tall Grass as their bid was slightly lower. Date cannot be specified due to several factors, i.e. weather/wind, help, etc. Judy Almquist offered water from her home. Would probably be done mid-April.
- *Discuss/approve awarding of Park Burning bid.* Griep/Brandenburg motion to award the Mush-ko-se-day Park burning contract to Local Landkeepers, not to exceed \$725, and requiring proof of insurance. No discussion, motion carried. Griep/Debereiner motion to award a secondary bid should it be necessary to Midwest Prairies, not to exceed \$1400. No discussion, motion carried. Griep asked about seeds available to the Town residents, Christensen would look into.

Plan Commission:

- **LEN & KATHY KALVAITIS:** Request to rezone from A-1 to A-3 & A-2, to create three, A-3 nonprime residential building sites, and a 1.3-acre A-2 out lot with an existing shed for inside storage of nonfarm equipment. Located at N324 Poeppel Road, Fort Atkinson, WI, parcel #016-0514-3213-002. Mr. Len Kalvaitis in attendance. Debereiner reported Kalvaitis excused himself from the Plan Commission, as chairman, that evening to avoid conflict of interest. The vote from the commission was 5 yes, 1 no. Ames asked for a reason. Debereiner explained that the request did not fit the proposed Land Use Plan that the commission is currently working on. Griep/Debereiner motion to approve the request. Discussion: Clavey asked if this would be 5 houses within this parcel and that this could possibly be considered a subdivision. Kalvaitis indicated that he would like to split off parcels for his two daughters and keep an existing shed for his personal lot. The shed lot would be Kalvaitis' personal residence. Under the new proposed Land Use Plan the recommendation is 1 split per 35 acres. Kalvaitis indicated the Land Use Plan has not been approved yet. Ames asked about drainage on the land, Kalvaitis indicated water drains towards Poeppel. Ames indicated there have been water problems in the area and more buildings etc. could add to the problem. Griep suggested referring to attorney for clarification of sub-division ordinance. Kalvaitis

indicated he would be willing to look at other options regarding the shed lot. Ames stated Town has a time-limit on this. Griep/Clavey motion to table this request until April 15th meeting pending clarification from Attorney. No discussion, motion carried. Ames/Griep motion to notify county of our decision and ask to table their decision until further notice from the Town. No discussion, motion carried.

- JONATHAN HARTWIG: Request to rezone 1 acre from A-1 To A-3 to create a residential building site, located at N815 McIntyre Road, Fort Atkinson, WI, parcel #016-0514-2813-000. Jonathan & Theresa Hartwig in attendance. Debereiner reported the Plan Commission approved the request with no dissent. Mr. Hartwig indicated that due to his economic situation this is necessary to help his farming business. Ames asked about land, Hartwig indicated it is classified as A-1, however the soil is very sandy. Ames/Griep motion to approve the request with a formal note that this is prime ag land. Christensen asked about a bright light on the Hartwig's property. Hartwig indicated this light is necessary to bring the cows into the barn for milking. Being used only during milking, not on all the time. Hartwig indicated if this is a problem he would be willing to look into other options. Christensen withdrew his concern after hearing from Hartwig. No further discussion, motion carried.
- *Discuss/Recommend action to replace Commissioner Peter Jacobs.* Debereiner indicated Peter Jacobs does not wish to continue past his term and Commissioner Sally Kutz would like to extend her term. One letter of interest has been received for the open position. Griep suggested tabling to next meeting.
- *Plan Commission Report.* The Plan Commission would like the Board to review the last page of the Land Use Plan draft and direct any responses to the commission. Plan Commission public meeting will be Monday March 16 on the proposed Land Use Plan draft. Commission also requested the Board recommend a date in May for the public hearing on the draft. Almquist indicated the Plan Commission should consider that May is a busy time for local farmers.

Griep/Clavey motion to suspend the rules to hear from Sheriff's Deputy, no discussion, motion carried.

Sheriff's Deputy indicated not many issues right now. Deputy indicated some squads now have camera's in their vehicles which should be a help for traffic issues. Kim Karow asked if the Town has a plan for a hazardous material spill on Town roads. Deputy indicated a case similar to this happened not too long ago and the DNR is called in and possibly the Fort Atkinson Fire Department as they are equipped to handle a spill such as manure or fertilizer.

Griep/Clavey motion to return to agenda, no discussion, motion carried.

Public Works

- *Discuss/Approve equipment purchases:* Brandenburg reported R&M currently has a 20% discount available. Price on a new 54in mower would be \$3599 with discount. Has a welded deck, with 3 blades. Brandenburg indicated this would be a good size for the cemetery. Ames/Debereiner motion to approve the purchase of the Toro ZX540 mower from R&M for \$3599, no discussion, motion carried. This will be covered from the Park developer's fee. Ames indicated the county may have a used trailer for sale soon. Griep/Debereiner motion to authorize Ames to make the

purchase of an 8ft beaver tail trailer not to exceed \$1500 and report back to the board, no discussion, motion carried.

- *Public Works report.* Kutz reported new thermostat put in shop, seems to be keeping the temperature more even. Wing on new truck seems to be bending. Brandenburg reported Steve from Best Truck Repair will come down and look at it. Brandenburg reported getting another load of salt to last the rest of the season, \$85 per ton, purchased 14 tons. Ames reported reviewing the time sheets, indicated may want to consider using weekly time sheets, rather than daily. Clavey indicated the daily sheets were being used for more details. Griep suggested reviewing at next meeting. Stoller indicated a member from the genealogical society viewed the contents of the large storage box in the shed and reported no school records were in there. Bark River Road closed due to water on the road. Flood predictions indicate water may be rising and more road closures may be necessary. Stoller indicated concerns about a large hole on Waubunsee Trail, should have a guard rail. Will be considered. Debereiner asked about the fuel tank installation. Brandenburg reported the pump that came with the tank would cost about \$900 to make usable. Will use a pump that sits on top of the tank at a cost of approximately \$600. Still waiting for approval from the state. Should be any time now.
- *Discuss/Approve Salt Bid for 2009-2010 Winter Season.* No price available yet, bid needs to be in by March 20. Town needs to decide if should do an early fill or a seasonal fill bid. Town has used approximately 51 tons so far this year and has 14 ton on hand. If choosing the early fill could get an early delivery before Nov 15th, then get another delivery before April. 65 tons is the recommended amount to contract for, with 40 tons early fill, then 25 at a later date and approximately 9.75 on reserve. Concerns about storage room in the salt shed. Griep/Ames motion to approve the salt bid contract with an early delivery of 40 tons, 25 during the season and 9.75 on reserve. No further discussion, motion carried.

2009 Fee Schedule

- *Discuss/Approve 2009 Town Fee Schedule.* Ames indicated a business owner suggested charging the property owner for a fill permit. A letter of credit would be required then form the property owner. Almquist indicated the dog license fees are for the entire year and possibly cannot be changed in the mid-year. Almquist also indicated the late fee may be questionable at \$15. Increases are needed to cover the Humane Society fees. Kennel license requires a conditional use permit. Griep/Clavey motion to approve the 2009 fee schedule as amended. No discussion, motion carried.

Clerk/Treasurer's Contracts

- *Discuss/approve employment contracts for the Clerk and Treasurer.* Need amend to indicate a two-year term, strike dog license from the Clerk's duties and indicate on Treasurer's duties as required by the state statues. Almquist asked about receiving and disbursing money under duties, contract should indicate the Clerk writes the checks. Ames/Clavey motion to approve the contracts as amended. Almquist indicated she would not be interested in the contract with set weekly hours and would stay on as Treasurer until a replacement could be found. Motion withdrawn. Ames/ motion to appoint Judy Almquist as Treasurer at the current rate until June 15, 2009. No discussion, motion carried. Ames/Griep motion to approve the contract as amended and appoint Kim Cheney as Town Clerk at the current rate of pay as

approved by the Board, effective April 15, 2009. No further discussion, motion carried.

- *Discuss/approve appointments of Town Clerk and Treasurer.* Ames/Brandenburg motion to appoint the Clerk at this time and review the Treasurer position at the next meeting. Almquist would be willing to extend her term until a replacement found. Motion withdrawn.

Employee Handbook

- *Discuss/approve changes to employee handbook.* Ames presented a suggestion to change the current handbook to indicate once an employee reaches 80 hours of accumulated comp time, all further hours will be paid out. Griep/Clavey motion to amend the comp time off section of the employee handbook per the attached. No discussion, motion carried.

Minutes/Treasurer's Reports:

- *Minutes from February 11 and 23 meetings:* Griep/Clavey motion to approve the Feb 11 minutes as corrected. No discussion, motion carried. Griep/Clavey motion to approve the Feb 23 minutes as corrected. No discussion, motion carried.
- *Treasurer's Report for February 2009:* Griep/Clavey motion to approve the Treasurer's report and place it on file. No discussion, motion carried.

Public Comment, report meetings attended: Almquist indicated several interesting items in WTA newsletter. Mr. Hugh McMahan indicated concerns regarding sewer work on South Main in the Town and would Enbridge be working in the Town again. Walt Christensen stated concerns regarding the previous requested splits and this may be a recurring issue in the Town based on the proposed Land Use Plan. Christensen stated the Board should be considerate of the Town's vision for the future when considering splits. Kim Karow from Friends of Allen Creek thanked the Town for their cooperation in assisting the group in the issues of the creek. She also suggested checking with a creek expert regarding culverts on the creek. She has a name of someone to contact. Cheney indicated she would be out on Monday March 16. Ames, Brandenburg attended WTA meeting in Town of Oakland.

Bills: Griep/Brandenburg motion to approve the bills, no discussion, motion carried.

Adjournment: Clavey/Griep motion to adjourn at 10:15pm, no discussion, motion carried.

Kim Cheney
Town Clerk