

TOWN OF KOSHKONONG
MEETING MINUTES
April 15, 2009

Chairman Tim Griep called the meeting of the Town Board of Koshkonong to order at 7:08pm. Clerk Kim Cheney verified the proper postings had been made.

Chairman Tim Griep, Supervisors Jim Brandenburg, Carol Clavey, John Debereiner, Jae Ames, Treasurer Judy Almquist, and Clerk Kim Cheney in attendance.

Park Committee

Park Committee Report-Walt Christensen gave a report from the Park Committee. He asked the Board to consider two purchases for the Park, a backpack style sprayer and a string brush trimmer. Christensen recommended using funds from the Park grant. The cost would be approximately \$246. Ames indicated a brush cutter had been donated to the Town from Hugh McMahan, but he was not sure if this could be used for the Park, and would have to be operable by both men and women. Ames/Clavey motion to approve the purchase of two backpack sprayers, one 4 gallon, one 5 gallon, not to exceed \$300. Clerk will arrange for a check to be issued once the exact amount is determined. No further discussion, motion carried.

Christensen reported on the recent Park burn on April 4, by Local Landkeepers. 5 Employees from Local Landkeepers, and 7 volunteers, mostly residents, and 1 non-resident. He felt they did a very good job and would want to probably consider them again in the future.

Kiosks-Jim Varah has been putting together information to put on the kiosks.

Bike access to the Park--Much interest from local clubs and individuals regarding a bike path access to the Park. Chuck Jackson reported that the city is willing to be involved with marking a path and putting up signs. Jefferson Bike Club interested in linking the Park with designated loops. Suggested a meeting with the Town, City, and Bike Club. Attached report from Chuck Jackson regarding this issue. City is suggesting completing this by next year. Ames asked about the grade/slope from Hackbarth onto Bramble Bush, felt this might be too much of an incline. Jackson indicated there are other options. Ames indicated the Town has approximately \$5000 dedicated from the City for this project. Almquist felt the property on Bramble Bush was for that subdivision and that the neighbors may not be happy with losing that green space. The neighbors in the area have been maintaining this space. Ames/Griep motion that Walt Christensen and Chuck Jackson continue pursuing this issue, check the engineering issue (Hackbarth/Bramble Bush) and set up a meeting with the Town, City and Jefferson County Bike Club, by July 1st. No further discussion, motion carried. Resident Karen Kutz voiced concerns about using Poeppel Road as part of a bike path, as it is somewhat unsafe. Chuck Jackson indicated this road is already on the county bike path map.

Plan Commission:

LEN & KATHY KALVAITIS: Request to rezone from A-1 to A-3 & A-2, to create three, A-3 nonprime residential building sites and a 1.3 acre A-2 out lot with an existing shed for inside storage of nonfarm equipment. Located at N324 Poeppel Road, Fort Atkinson, WI, parcel #016-0514-3213-002. Len and Kathy Kalvaitis in attendance. This issue was tabled from the March 11, 2009 meeting for clarification from the attorney. Ames indicated the letter from the attorney brings up many questions

regarding the county zoning ordinances. Almquist stated the Town and County have issues with parcels that have just a shed/garage on it. Clavey still thinks this would be considered a subdivision. Kathy Kalvaitis indicated this was put before County Zoning and they could not yet approve it, but had no problems/issues with this request. Kalvaitis' have also contacted the state and received a reply back indicating this would not be considered a subdivision. Debereiner indicated he felt this would not be "creating" 5 lots, as one is already existing. Resident Roger Anderson stated he felt this kind of split request could not be done. He also felt this could create more drainage problems. Resident Brian Schwandt indicated he felt there was an agreement that the lots in that area could not be split any further. Another resident, Matt Grischow, expressed his opposition to this split request. Ames indicated the Town has usually taken the stand to keep the land rural, and there are issues regarding drainage also. Almquist indicated there might be a time limit regarding this request, and that the Town may need to make a decision within 90 days of the request. Griep reviewed the options, to approve, or not to approve by means of a certified resolution prepared by the attorney. In the attorney's opinion, this does not fall under the Town's subdivision ordinance, but possibly the county's. Resident Matt Teubert presented a signed petition opposing this request from several neighbors. Kalvaitis indicated he might consider changing the request to just two splits if the Board does not approve the original request. This would be on non-prime land. Kalvaitis felt that this land really could not be considered agricultural, as there are several houses in the area already. Griep asked for clarification from Kalvaitis regarding his suggested option of just two splits and the existing house and shed. Kathy Kalvaitis indicated the splits could be arranged to alleviate some drainage issues. Clavey/Ames motion to deny the request to split and rezone due to several concerns raised by the Town attorney and local neighbors/residents, drainage issues, conflicts with the Master Plan, and this could possibly be a subdivision based on county zoning rules. No further discussion, motion carried. Griep/Debereiner motion should the Kalvaitis come before the Town with a revised request the fee's be waived. No further discussion, motion carried.

Discuss/Approve Extended Contract Services for Landesign to complete Comprehensive Land Use Plan. Additional funds are required to complete the Master Plan. Ames indicated he felt the Board and the Plan Commission need to come together to complete the Plan. Debereiner indicated he felt the Town is somewhat split on the points of the proposed Master Plan and the Plan Commission is having a difficult time deciding what to do. Debereiner will speak with LanDesign and facilitate a joint meeting with the Town Board and Plan Commission with LanDesign to bring this closer to completion.

Discuss/Recommend appointment of Plan Commissioner. To replace Peter Jacobs, whose term is ending. Two letters of interest have been received, from Cathy Naber and Chuck Jackson. Ames/Clavey motion to vote by private ballot, no discussion, motion carried. By majority vote, Cathy Naber. Griep/Ames motion to appoint Cathy Naber to the Plan Commission effective June 1, 2009 to fill the remainder of a three-year term. No discussion, motion carried.

Plan Commission Report. No zoning requests from the last meeting and no new business to report per John Debereiner.

Public Works

Public Works report. Most roads open that were flooded, just one remaining, Bark River Road. Brandenburg reported a lot of debris in the road, Stoller/Kutz using the blade to clean. Concrete pad being set for the fuel tank. Site has been approved.

Approve equipment purchases and repairs. Kutz asked about replacing the floor in the clerk's office. The finish is wearing off and needs to have something done. Kutz will obtain some prices for different materials and report back to the Board. Ames asked about wing on the plow truck, Brandenburg reported no new information. New time sheets discussed. Ames/Clavey motion to approve the revised time sheets for labor and equipment, no further discussion, motion carried. Contract proposal from Frank Bros for hot mix at \$42 per ton, picked up. Estimate of \$47,558 per mile of paved road. This is for informational purposes.

Budget Amendment

Discuss/approve budget amendment to increase Hwy Maintenance and Construction spending and Revenues due to Enbridge settlement. Electors approved the increase in income and highway expenditures, now the budget needs to be amended. Griep/Ames motion to amend the 2009 Town of Koshkonong Budget, Highway Maintenance & Construction to \$518,451, and amend the Public Charges for Services to \$349,018. No discussion, roll called Ames, Brandenburg, Clavey, Debereiner and Griep all yes, 0 no, motion carried. Griep/Debereiner motion to increase Culverts (53311) to \$40,000 and increase Highway Construction (53315) to \$265,693 and increase Public Charges for Services (46310) to \$146,293 on the 2009 detailed Town budget. No further discussion, motion carried. Almquist indicated this needs to be posted.

Fire Equipment Repair

Discuss/approve emergency repairs to the Brush Truck. Griep stated a request was received from Captain Reel to repair a leaking gas tank and transmission seal for approximately \$700. Ames indicated our contract states the fire department is responsible for the first \$2000 of repairs. Griep/Brandenburg motion to approve the emergency repairs to the brush truck, no discussion, motion carried.

Destruction of Public Records

Discuss/approve changes to ordinance 3-3-7 to allow for destruction of additional types of records. Request to amend the ordinance for destruction of public records to include tax rolls, assessment rolls, Treasurer account books, poll books and lists, and plat books and maps. Griep/Brandenburg motion to amend the Town Ordinance 3-3-7 (a) by adding the following (9) Tax Rolls, (10) Tax Assessment Rolls, (11) Treasurer Account Books and amend Ordinance 3-3-7 (c) by adding the following (12) Poll Books and Poll Lists and (13) Plat Books and Maps and amend Ordinance 3-3-7 by adding the following (e) Pursuant to WI Stats. 19.21(4)(a), no assessment roll containing forest crop acreage may be destroyed without prior approval of the Secretary of Revenue. No discussion, motion carried. This must be published/posted.

Cemetery Committee

Cemetery Committee Report. Per Clavey no report this month.

Property Tax Exemption Request

Discuss/Recommend action on request from Rainbow Hospice for a property tax exemption on two lots in Pleasant Meadows. The two lots in question were donated to Rainbow Hospice and they now wish to hold these lots as invest property. The request was received late. Almquist indicated these

properties may not be tax exempt as only their current property and buildings are tax exempt. Griep/Debereiner motion to authorize Jacobson Appraisals to reject the Property Tax Exemption from Rainbow Hospice as the request was received after the due date. No discussion, motion carried.

Ad for Treasurer Position.

Discuss/approve ad for open Treasurer position. Griep presented the proposed ad for the Treasurer's position. Clavey and Ames suggested revised wording regarding requirements and required hours. Ames/Brandenburg motion to approve the ad as amended. No further discussion, motion carried. Ad will be published in the paper on April 20 and 24, to be received in the Clerk's office by May 6.

Minutes/Treasurer's Reports:

*Minutes from March 11 and 30 meetings-*Griep/Debereiner motion to approve the March 11 minutes as printed, no discussion, motion carried. Griep/Clavey motion to approve the March 30 minutes as printed, no discussion, motion carried.

*Treasurer's Report for March 2009-*Clavey/Debereiner motion to place the 3-31-09 Treasurer's report on file, no discussion, motion carried.

Public Comment, report meetings attended: Jim Varah thanked Jae Ames, Peter Jacobs, Len Bannon and Hugh McMahon for help with the fire breaks at the Park. Resident Jeff Hillmann asked about records for genealogical societies. Mr. Hillmann also indicated that he felt the Town Board was not fully aware of correspondence between his attorney and the Town's attorney regarding his claim with the Town. He also asked about a culvert in his area. The Board will look at this area on the road inspection trip. Mr. Len Bannon stated he was disappointed with the Town's handling of sandbags and felt he was overcharged. Hugh McMahon asked about Highland/Maple issue and would it be on an agenda soon and would there be a way to notify the residents. Cathy Naber stated she felt there was an issue with the neighbors trying to control other landowners as in the Kalvaitis request. Ames read a correspondence received from the attorney regarding the employee comp time. Will be on next month's agenda.

Bills-Griep/Brandenburg motion to pay the bills, no discussion, motion carried.

Adjournment-Griep/Clavey motion to adjourn at 10:20pm, no discussion, motion carried.

Kim Cheney, Town Clerk