

**TOWN OF KOSHKONONG
BOARD MEETING MINUTES
May 13, 2009**

Call to order and verification of public meeting. Chairman Tim Griep called the meeting of the Town Board of Koshkonong to order at 7:00pm. Clerk Cheney verified the proper postings have been made.

Supervisors Jim Brandenburg, Carol Clavey, John Debereiner , Jae Ames, Chairman Tim Griep, Treasurer Judy Almquist and Clerk Kim Cheney in attendance.

Closed Session for considering job applicants for the Town Treasurer position.

The Town Board may convene in closed session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Clavey/Brandenburg motion to go into closed session. Ames suggested moving this item to the end of the agenda in order to get through the other business. Griep/Ames motion to move to item two (Park), no discussion, motion carried.

Park Committee:

Park Committee Report- Walt Christensen presented the Park report. He reported the Park burn was successful. The park committee is still looking into purchasing two backpack type sprayers, previously approved at the April 15 meeting. Walt reported on the nature/creature walk thru the park presented by Mary Linton, was a great success.

Plan Commission:

DELORES SMITH/JAMES MCHALE: Request to rezone a 1-acre lot to create a residential building site on Curtis Mill Road in Fort Atkinson. Parcel #016-0614-3532-000. Delores Smith in attendance. Debereiner reported the Plan Commission approved the request, contingent upon locating a drain tile in the proposed area. Mrs. Smith presented a picture of the located and flagged tile and that the proposed building site is not near the tile. Ames asked if there was a house on the property at this time. Mrs. Smith indicated there is nothing on this land right now. Mrs. Smith explained that her son James McHale is purchasing the entire parcel of land and wants to build a home on this proposed site. Ames/Debereiner motion to approve based on current owner's statement that the entire parcel of 57 acres would remain one owner. No further discussion, motion carried.

LEN & KATHY KALVAITIS: Revised request to rezone from A-1 to A-3, to create 2 residential building sites, located at N324 Poeppel Road, Fort Atkinson, WI, parcel #016-0514-3213-002. Len and Kathy Kalvaitis in attendance. Debereiner reported that the applicants have revised their original request to create two splits and the original home on the remaining parcel. The original parcel is 9 acres total. Debereiner reported there were a number of neighbors expressing concerns about this split. The Plan Commission felt the Kalvaitis' were addressing the issues by offering options regarding the placement of the homes. Minutes from the recent Plan Commission meeting were reviewed. Griep/Debereiner motion to approve the re-zone request. Ames indicated he suggested only one split, as there are concerns that the neighboring owners could follow suit. Griep opened the floor to allow the neighbors to speak for a brief period. Neighbor Griffith read a statement from several neighbors expressing several issues again including water problems, road problems, no benefit to the Town, rural vs. residential. Resident Chuck Jackson stated he felt the area did not want this. Several neighbors spoke about the road/water conditions. Len Kalvaitis explained his position and addressed several of the neighbor's issues. Brandenburg asked about driveway placement. Kalvaitis stated he had already addressed this by offering options. No further discussion. Vote 2 yes, 3 no (Brandenburg, Clavey & Ames) to not approve the request because of drainage issues.

Clavey/Debereiner motion to suspend the rules to hear from the Sheriff's Deputy, motion carried. He reminded the residents to be aware of more and more burglaries in the area and to be careful to lock doors, windows and cars, etc. Some residents expressed concerns about speeders on several Town roads. Griep stated seeing large trucks on Hoard and Banker road recently. Deputy stated they would make a note. Debereiner spoke about scams in the area involving subjects posing as utility workers. Deputy stated he had not heard about this, he recommended asking for ID if unknown persons come to the house. Discussion regarding census takers in the area.

Griep/Clavey motion to resume the rules and continue, no discussion, motion carried.

HERBERT VINCENT: Revised rezoning request to rezone entire parcel to A-2 Agricultural Business for storage of non-farm equipment, located at N1171 Old Hwy 26, Fort Atkinson, WI, parcel #016-0514-2022-006. Mr. Vincent in attendance. Debereiner explained the original request and the opposition at the time from the neighbors. Mr. Vincent has revised his request. Debereiner reported the Plan Commission advised Mr. Vincent to look into signage and lighting issues with the county. Mr. Vincent reported he would be willing to abide by Town and County ordinances regarding the signage and lighting. Mr. Vincent also contacted the county and discussed his plans. He stated the county's requirements for signs and he is willing to conform. Griep asked about proposed drive area, Mr. Vincent stated the existing driveway is asphalt. The Board asked about fencing, and Mr. Vincent stated he is planning a wood fence, within the Town ordinances. Ames asked about hours of operations, Mr. Vincent stated he would like to operate in daylight hours. Ames asked to be more specific. Mr. Vincent stated he would like to have hours of 6am to 9pm. Mr. Vincent also indicated he will be on premises and will have security cameras. Ames asked about neighbor opposition. Debereiner stated there were some neighbors at the Plan Commission meeting and that they do not have objections to the revised request. Mr. Vincent reported talking to several neighbors and showing the revised plans, with no objections. Ames/Griep motion to approve with the following conditions 1) wooden fence according to Town ordinance and aesthetically pleasing, 2) most inside storage with the exception four items, 3) and limited the hours of operation to between 6am and 9pm, 4) lighting per Town ordinance and 5) present a plan to the Town on signage for approval. Walt Christensen asked about use of the storage and would working on cars be permitted. Mr. Vincent replied no. Ames asked about parking and Mr. Vincent answered plenty of parking. No further discussion, motion carried. Mr. Vincent will be working on his sign plan and will get it to the Board shortly.

Plan Commission Report. Debereiner reported on the work session on the Land Use plan. The plan draft is being finalized to go before the Board.

Public Works

2009 Road conditions report. From the recent road inspection trip. Griep reviewed the report indicating the priority listing of areas in most need. Ames asked about the estimated costs, Griep indicated \$48,000 for paving and \$13,500 for sealing. Griep indicated \$265,700 available for Hwy Const. Money from the County not included. First priority will be Poeppel Road from Grogan to Sunset. Next is Meske Road to fill and pave. Haven Heights needs to be paved and possibly wedged and may need to replace culvert. Old 26 wedge and pave, Ralph Road has problems with culverts and frost boils. Several other roads were discussed for repairs.

Discuss/Approve roadwork projects. Ames/Brandenburg motion to authorize Griep to contact the county for an estimate to replace 3 culverts on Ralph Road. No further discussion, motion carried. Intent to use the funds available with the county. Ames/Griep motion to bid for paving on Old 26 Mounds to Hamer, Meske, Edgewater, Haven Heights and Jaeckel including fill and raising, and reconstruction on Poeppel Sunset to Grogan. No further discussion, motion carried. Brandenburg will put requests together. Bids to be returned and opened by the clerk and included with the packets for the next Town meeting, June 10. Bids would be due on Wednesday June 3, by 1pm. Each road should be bid separately. Griep/Clavey motion to obtain

proposals for wedging on Poeppel Star School to Briar, Bark River Road intersection with Kutz, Kutz to Cnty N, Blackhawk Island Old 106 to Christie Ct, Creamery Hwy K to 12. No further discussion, motion carried. Griep/Debereiner motion to contract with Crack Filling Service, Corp. for crack filling on Blackhawk Island Road and Rock River Road in the amount of \$5800, no further discussion, motion carried. Griep/Clavey motion to obtain proposals for seal coating with coated chips on Twin Knolls, River Trail Pass, Blackhawk Island Road curve to Town line, Kunz our section, Tri County from Twinkling Star west and County Line 26 to Bryant, no further discussion, motion carried.

Review Road Hauling Agreement-Tabled to next meeting.

Public Works report. Kutz and Stoller sent out to take care of a downed tree (stormed during meeting). Samples for office flooring, will review at next meeting. Stoller asked about oil change on new truck, should it be done at the dealership? Discussion regarding buying oil in bulk. Brandenburg will check into costs for reservoir and bulk. Fuel tank is operational and has been filled. Kutz/Stoller will do the oil change. No news on the wing. Ames commented that patching needs to be done. Ditches will need to be mowed soon. Ames looking into a trailer. When Kutz/Stoller returned Stoller asked about gravel on Ralph Road, do we want to keep putting gravel on? Brandenburg will meet with Bill Hausz to review. Stoller asked about a sign post that was damaged on Smiley and 12 from a vehicle accident during the winter. Who will replace/repair the damaged pole? Brandenburg suggested contacting the Sheriff's office for information. Kutz reported on flooring for the office. Estimates for \$1205. Griep/Brandenburg motion to replace the office and kitchen flooring of "better" quality with the tile, no further discussion, motion carried.

Cemetery Committee

Discuss/Approve Rates-Clavey reported checking with surrounding areas for average rates, suggested first lot would be \$350 and each additional would be \$325, plots would be \$1325 (4), not including perpetual care. Grave opening and perpetual care to be additional. Griep/Clavey motion to modify fee schedule to include cemetery fees of \$350 for the first lot, \$325 per additional, purchased at the same time. No further discussion, motion carried. Perpetual care needs to be determined. Clavey/Griep motion to charge \$25 per deed transfer to be included in the fee schedule. No further discussion, motion carried. Committee suggested the Town not buy back any lots/plots. Ames/Brandenburg motion to not allow the Town to purchase cemetery plots/lots back from the original purchasers. No further discussion, motion carried. Clavey commended committee member Cathy Naber for her hard work on mapping the cemetery.

Discuss/Approve Cemetery Deeds- No previous deeds issued. Griep suggested to have the attorney review. Debereiner suggested utilizing the WTA. Griep/Debereiner motion to approve the Koshkonong Union Cemetery deed as printed. No further discussion, motion carried.

Cemetery Committee Report.-Clavey reported some graves/stones might be out of alignment. Mr. McIntyre is using a metal detector to locate gravesites. Some issues with the bookkeeping records from Mr. McIntyre. Committee member Ed McCullough would like to try to repair some of the older broken stones. He would donate his time, if the Town would reimburse him for the materials. Kutz reported on an epoxy available to use for repairs. Ames/Brandenburg motion to allow Ed McCullough to repair broken stones and the Town will reimburse him for materials. No further discussion, motion carried. Almquist asked about money received from Mr. McIntyre. Clerk will make copies to give to the committee.

Fire Extinguishment Fees and Rescue Call Repayment ordinance amendment

Discuss/Approve amendment to ordinance 5-1-10(d)(1) to increase fire extinguishment fees per approved fee schedule. Tabled to next meeting.

Discuss/Approve amendment to ordinance 5-1-11 to increase rescue call repayment fee per approved fee schedule. Tabled to next meeting.

Employee Comp Time Amendment

Discuss/Approve Employee compensatory time off amendment to employee handbook. Griep/Ames motion to amend the employee handbook comp time section. To be inserted as an extra sheet in the handbook. No further discussion, motion carried.

Board of Review

Appoint Town Clerk as Clerk to Board of Review. Griep/Ames motion to appoint Kim Cheney, the Town Clerk as the Clerk to the Board of Review, no further discussion, motion carried.

Minutes/Treasurer's Reports:

Minutes from April 15 meeting Griep/Clavey motion to approve the minutes as corrected, no further discussion, motion carried.

Treasurer's Report for April 2009 Griep/Clavey motion to place the Treasurer's report on file, no further discussion, motion carried.

Public Comment, report meetings attended: Jim Varah asked about maintaining the ordinance book at the Library. Ames asked for copy of letter from Fire Department from last meeting. Stoller commented on issues with Best Truck regarding blade, Griep will contact. Cheney reported new summer hours starting next week. Clavey and Debereiner reported attending the WTA meeting. Prevailing wage issue discussed.

Bills: Griep/Clavey motion to approve and pay the bills, no further discussion, motion carried.

Griep/Debereiner motion to move into closed session, no discussion, motion carried.

Griep/Debereiner motion to return to open session, no discussion, motion carried. 12 applicants, 4 chosen for interviews. May 27 in closed session for interviews, candidates are: Theresa Lee, Dan Gebauer, Karen Swingen and Brenda Neumeister. Decision by June 10th board meeting.

Adjournment: Griep/Clavey motion to adjourn at 11:10pm, no discussion motion carried.

Kim Cheney, Town Clerk