

**TOWN OF KOSHKONONG**  
**MEETING MINUTES**  
**August 12, 2009**

Chairman Tim Griep called the meeting of the Town Board of Koshkonong to order at 7:00pm. Clerk Cheney verified the proper postings had been made.

Chairman Tim Griep, Supervisors Jim Brandenburg, Carol Clavey, John Debereiner, Treasurer Dan Gebauer, and Clerk Kim Cheney in attendance. Supervisor Jae Ames had notified the Board earlier that he would not be in attendance.

**Park Committee**

*Discuss/Approve bike access to the Park.* Walt Christensen reported on the speed limits on Hackbarth Road, as there are several different speed zones. City considers 35 mph a more effective speed on the entire road. To change would need to do an engineering study. Bike accesses being considered were Brooke Lane and Bramble Bush. No cost estimates yet for paving. Christensen will get some estimates. Resident Judy Almquist presented a petition from the neighbors on Bramble Bush opposing the bike access thru this area. This will be on the agenda for next month's meeting.

*Park Committee Report.* Jim Varah reported on recent work done at the park to remove brush and weeds. Some work was donated by Ron Martin.

Griep/Clavey motion to suspend the rules to allow Jefferson County Deputy's report. Motion Carried.

Deputy Joann Schwab reported nothing to report. Griep asked about watching speeders since school is starting soon. She also reported that it is difficult for the officers to find areas to run radar and traffic control on some smaller Town roads. Residents approval to use side drives or field access would help. Resident asked about using a speed board out on Bingham's Point. Deputy reported only one available in the county. She will make a note for that area. Griep also reported about tires being dumped on the roads. Debereiner reported on a vision issue on Hwy K at Creamery. Brush along fence line on Hwy K is impeding the view at the intersection. Deputy will notify the county highway department that this is a hazardous intersection.

Griep/Debereiner motion to return to the agenda. Motion Carried.

**Plan Commission:**

**Norm Hartwig:** Preliminary certified survey review for a farm consolidation at N2348 Kutz Road, Fort Atkinson, WI, parcel #016-0514-0214-000. Mr. & Mrs. Hartwig in attendance. Debereiner reported the Plan Commission did approve this request. One commissioner abstained due to a conflict of interest. Griep/Debereiner motion to approve the request. No discussion, motion carried.

*Herb Vincent revised conditional use permit to include electrical business.* Griep/Clavey motion to table this to the September meeting for lack of paperwork. Motion carried.

*Comprehensive Land Use Plan draft progress.* Public hearing set for Monday August 24, 7-9pm at the Digi-Star location. One copy of the draft to go to the Library.

*Plan Commission Report.* None at this time.

## **Public Works**

*Discuss/Approve roadwork on Meske Road.* Griep/Brandenburg motion to approve the proposal from Hausz Bros. to do the work on Meske Road, no discussion, motion carried.

*Discuss adding an extra employee for the up-coming winter plowing season.* Cheney reported information from the insurance carrier regarding hiring someone or using a temp agency. Per insurance carrier anyone using the Town's equipment would be covered. They recommended using the term Part-Time Seasonal Employee. Would be covered under the Town's Worker's Comp insurance. Using a temp agency would not require use of our Worker's Comp insurance. Brandenburg suggested talking to the Town's Association. This would only be for a need in extenuating circumstances, not on a regular basis. There currently is a vacation scheduled for January. Griep also suggested contracting with someone for a flat fee, on an as needed basis. This will be on next month's agenda.

*Discuss/Approve salt shed roof repairs.* Roof needs to be repaired/replaced, plywood is curling. Bos Design has recommended using 5/8 inch untreated plywood instead of 1/2 inch with stainless steel nails. Entire roof will be replaced. Work to be done in September. Griep/Debereiner motion to authorize Cleary Buildings to replace the entire roof using 5/8 inch untreated plywood and stainless steel nails. No further discussion, motion carried.

*Discuss/Approve repairs to the backhoe.* Flashers replaced a few months ago and already is broken again. Gary Kutz reported on the repairs done so far, but cannot get it to work correctly. This is an older piece of equipment and parts are not readily available. Griep suggested re-wiring and putting new flashers on.

*Discuss/Approve winter maintenance agreement with Town of Sumner for plowing on Blackhawk Island Road, North Shore Drive and Kunz Road.* Griep reported speaking with Chairman from Town of Sumner to make a trade. Koshkonong would plow Blackhawk Island Road to the end and Sumner would do North Shore Drive and Kunz Road. Stoller reported on some road condition concerns on Blackhawk Island and Griep stated Sumner will fix before the winter season. Also some concerns about limbs overhanging the road. Blackhawk Island Road would not be a high priority road for us and Sumner should know that it would not be done as quickly in the past. Griep/Clavey motion to authorize the Chairman to negotiate a winter maintenance agreement with the Town of Sumner for the Town of Koshkonong to plow Blackhawk Island Road to the end and the Town of Sumner would plow the Koshkonong portion of North Shore Drive and Kunz Road. Kutz suggested the Town repair the culvert on North Shore Road before the plowing season. Griep will discuss road repairs with Sumner. No further discussion, motion carried.

*Public Works report.* Differential seals leaking on backhoe. Kutz will check with Trieboldt regarding repairs. Still no repairs on the wing for the plow truck. Stoller reported being told this is normal wear. Brandenburg feels this is a warranty issue. Debereiner/Griep motion to have the Town's attorney send a letter to the mfg. detailing the damages and specifying the wing should be replaced. Griep will speak with the attorney. No further discussion, motion carried. Stoller suggested revising the Town's issue on mailboxes being hit by the snowplow. Will put on next agenda. Stoller reported resident has put a sign on Finches Lane stating this is a private road, but this is a Town Road. Letter will be sent to resident explaining this is a public/Town road.

Christensen reported that the County is considering cutting out the discretionary Bridge/Road Aid. Will be on the county agenda for the next month. Griep reported the Town does not benefit very much from this aid.

### **Cemetery Committee**

*Cemetery committee report.* Clavey reported the committee met a few weeks ago in the cemetery. Cathy Naber is checking into a sign at this time. Working on getting the Bond cashed.

**Discuss City of Fort Atkinson water main work on South Main Street.** City Engineer Jeff Woods reviewed the work being considered. City wants to add a second water main to provide more pressure to the residents. Two options being considered, one on Maple and one on Highland. This is a preliminary stage for review only. All costs will be covered by the City. City needs the Town's approval to work on the Town's roads. Griep asked about boring and bedrock issues. Woods reported this could be a two week project. Jim Varah asked about cost to the residents. Woods reported if laterals are added property owners could be assessed. Resident Rena Almacher indicated there are still drainage issues from the last City project. Woods indicated the City would have to look into this. Woods indicated the City would like to put this in the budget for possibly 2010, 2011 or 2012. No decision is needed at this time.

**Discuss/Review garbage tipping fee increase.** Reviewed fee increases. Will need to amend the budget. To be on next month's agenda.

**Discuss/Approve letter to City for clarification of fire contract.** Ames prepared a letter to the City asking for clarification about how the fee was calculated. Clavey/Brandenburg motion to table this item to the next meeting as Ames is not present. Motion carried.

### **Minutes/Treasurer's Reports:**

*Minutes from July 8, 15 and 29 meetings.* Griep/Clavey motion to approve the July 8 meeting minutes as corrected. Motion carried. Griep/Clavey motion to approve the July 15 Town Board meeting minutes as corrected, motion carried. Griep/Clavey motion to approve the July 15 joint Town Board and Plan Commission meeting minutes, motion carried. Griep/Clavey motion to approve the July 29 Town Board meeting minutes as corrected, motion carried.

*Treasurer's Report for July 2009.* Treasurer Gebauer presented the Treasurer's report for the month of July. Report needs to include fund balances each month. Griep/Debereiner motion to place the Treasurer's report on file, no discussion, motion carried.

**Public Comment, report meetings attended:** Debereiner and Clavey plan to attend the Milton Fire Department meeting later this month. Griep reported on the Boat Patrol. Comments from Highland Avenue resident regarding the City's proposal for the water main work and road conditions etc. He opposes allowing the city to do this work. Christensen reported mowing is needed at the park around the kiosks. Dick Wanie had been doing some mowing at the park. He asked if he could use the Town's mower. Highway employees will do the mowing. Christensen reported on the referendum that will be on the ballot at the special election on Sept. 15.

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**Bills:** Griep/Clavey motion to approve the bills, motion carried.

**Adjournment:** Griep/Clavey motion to adjourn at 9:50pm, motion carried.

**KimCheney**  
**Town Clerk**