

**TOWN OF KOSHKONONG**  
**MEETING MINUTES**  
**July 14, 2010**

Chairman Tim Griep called the meeting of the Town Board of Koshkonong to order at 7:00pm. Clerk Cheney verified the proper postings had been made.

Chairman Tim Griep, Supervisors Jim Brandenburg, Carol Clavey, John Debereiner, Jae Ames, and Clerk Kim Cheney present. Treasurer Dan Gebauer had notified the Board that he would not be present.

**Park Committee**

*Review/Discuss/Approve bike path details.* Discussion regarding using park property versus using property from Faith Community Church. Ames/Griep motion to use the Town/park property for the bike path and not use the church property as previously discussed. No further discussion, motion carried.

*Park Committee Report.* Some mowing needs to be done in the park.

**Plan Commission:**

**Combined Enterprises, LLL:** Request to re-zone from A-1 To A-2 for possible campground expansion. Located at N357 Old 26, Fort Atkinson, WI, parcel # 016-0513-3621-001. Mr. Cline requested this item be tabled. Several residents in attendance to speak regarding this issue. Documents and letters of concern given to the clerk to become a part of this file. Griep/Brandenburg motion to table this request, no discussion, motion carried.

**Linda Karow:** Request to re-zone from R-2 to B to market as a single business parcel. Located next to W5865 CTH M, Fort Atkinson, WI, parcel #016-0514-1043-000. This item was tabled from the Plan Commission as there was an issue with the correct parcel number on the csm.

*Discuss/Approve Plan Commissioner replacement.* One letter of interest received. Griep/Debereiner motion to appoint Mr. Jay Grow to fill the remaining term of Sally Kutz on the Plan Commission. He is a mechanical engineer. No further discussion, motion carried.

*Plan Commission Report.* Nothing at this time.

**Public Works**

*Discuss/Approve Falk Road bridge repair with possible aid.* Ames asked if it was possible to put in a culvert. Repairing the bridge could be easier for snow plowing. Ames/Clavey motion to pursue this aid. Ames will look into the application process and contact the county. No further discussion, motion carried.

*Discuss/Approve roller purchase.* Gary Kutz explained that there is a roller for sale in the Rockford, IL area that the town may be interested in. Pictures available. Kutz inspected, seems to be in good condition. Parts available in the area if needed. Would be used to patch roads. Debereiner/Griep motion to authorize the purchase of this machine for \$4500 delivered. No further discussion, motion carried.

*Public Works report.* Kutz gave a report on equipment repairs that are needed. Ames/Brandenburg motion to approve tractor and truck tire repairs, no further discussion, motion carried. 98 wing repairs

discussed, several estimates obtained from the county and area shops. Ames/Brandenburg motion to approve Metalcraft to do the repairs for \$480, motion carried. Enbridge culvert on Blackhawk Island Road addressed, needs to be lowered. Kutz has spoken to Enbridge, we will give them one month to complete the necessary repairs. Ames reported seeing a used truck for sale. Kutz will look into. Will be looking for a replacement for the old plow truck. Griep/Ames motion to authorize Gary Kutz and Town Supervisors to look for a suitable replacement plow truck and report back to the Board. No further discussion, motion carried.

**Discuss/Approve fees, road agreement and letter of credit for Rock Road Companies.** Draft of a letter of credit reviewed. Fees discussed, and whether there would be a onetime fee or annual fee. Ames/Debereiner motion to approve the mining permit fee for \$500, no further discussion, motion carried. Griep/Brandenburg motion to approve the Vickerman Road maintenance agreement and letter of credit for Rock Road Companies, no further discussion, motion carried. Ames/Brandenburg motion that the asphalt, concrete or tar plant fees be determined if and or when Rock Road Companies would start those operations and before the operations can begin. Fees would be according to the current fee schedule. No further discussion, motion carried. Griep/Clavey motion to authorize Rock Road Companies to install/repair culverts on the existing driveways without any further permits. No further discussion motion carried.

**Discuss/Approve Rock River signage pertaining to low water area.** Clavey reported on researching the current documents regarding this issue. Channel markers in the low water area are needed. Clavey will contact Jim Furley regarding this. More info to come.

**Discuss/Approve ordinance for unpaid taxes and fees.** Griep/Ames motion to table this item until next month, motion carried.

### **Building Inspector**

*Discuss/Approve bid proposal for the building inspector position.* Griep/Clavey motion to notify Wisconsin Building Inspections, LLP of the Town's intent not to renew the current contract, motion carried. Ames/ motion to place an ad in the Jefferson County Daily Union for requests for building inspector proposals on Friday July 23 due by August 11<sup>th</sup> meeting, specifications available in the clerk's office. To be reviewed at the August 11<sup>th</sup> meeting. No further discussion, motion carried.

**Discuss/Approve retaining wall in Indian Trail right-of-way on Vinnie Ha Ha.** Ames and Brandenburg viewed this property in regards to the retaining wall that was constructed/repared in the Town's right-of-way. Ames spoke with WTA and stated the Town needs to acknowledge this issue in writing. The right-of-way is very steep and is rarely used. Griep/Brandenburg motion to require the property owners to sign a letter acknowledging that work was done on the Town property and all permits and fees pertaining to work done on the Town property has been completed the Town will not require any further removal at this time. The clerk will draft a letter for the Chairman's approval. No further discussion, motion carried.

**Discuss/Approve shoulder work at N2348 Kutz Road.** The town did repairs to the road and right of way. Kutz reported the driveway culvert is higher than the ditch. Property owner Kay Hartwig present and explained the water issue in the yard. Brandenburg reported viewing the property after a recent rain and did not see much standing water. This is low ground. Brandenburg suggested filling in the dip in the

road would help the water run-off. Ames/Griep motion to have the highway department put smaller rock  $\frac{3}{4}$ " over the larger rock and advise the property owner to lower the driveway culvert to meet the Town's ordinance specifications, no further discussion, motion carried.

**Discuss/Approve contractors request to use Indian Mound right-of-way for access to shoreline work on Vinnie Ha Ha.** Contractor Marc Garlock present and explained his request. He provided pictures and a diagram of the proposed work. He has applied for all permits from the county and DNR. Start date approximately 30-45 days and duration would be approximately 3-4 days. Existing concrete will have to be removed, may or may not remove a tree in the area. No flagstone to be used. Ames/Griep motion to approve Marc Garlock of Ultimate Exc. the use of Indian Mounds St. for access to the Barkdoll property at N1059 with any road damage to be repaired, the right-of-way restored to its original grade and all permits, fees and requirements completed, no further discussion, motion carried.

**Discuss/Approve election chief inspector training and pay.** The clerk explained the need for a replacement chief inspector for elections as Marilyn Kneiert has retired this position. The clerk suggested appointing Bonnie Dahnert as she has election knowledge and would be interested in the position. Training is required and the remaining 2 chief inspectors would also need to have training to be re-certified. Griep/Ames motion to appoint Bonnie Dahnert as an election chief inspector at the current rate of pay (\$10 per hour) and to approve training @ \$35 per diem and mileage. No further discussion, motion carried.

#### **Minutes/Treasurer's Reports:**

*Minutes from June 9 & 17 meetings.* Minutes not available tabled until next meeting.

*Treasurer's Report for June 2010:* Griep/Clavey motion to place the June treasurer's report on file, motion carried.

*Discuss/Approve treasurer's request for action on delinquent personal property taxes.* The treasurer has made recommendations based on information received from the attorney pertaining to delinquent personal property taxes. Griep/Debereiner motion to approve the treasurers recommendations to collect the delinquent personal property taxes. No further discussion, motion carried.

**Public Comment, report meetings attended:** Resident Linda Bruss asked about poll worker. Clerk addressed. Anonymous resident spoke of notification received from county to several Jellystone owners for removal of 3 season rooms. The Town has no involvement in this issue. Kutz reported one dog picked up and returned to the owner. Griep attended the boat patrol meeting, one arrest for drunken boating. Resident reported parking in the cul-de-sac on Waubunsee Trail by the condos by the lake, will look into parking ordinance. Debereiner will be out of town for the Aug 11 board meeting.

**Bills:** Griep/Brandenburg motion to approve the bills, carried.

**Adjournment:** Griep/Clavey motion to adjourn at 9:20pm, carried.

**Kim Cheney, Clerk**